

IIS Board of Trustees Meeting 4th November 2021

Present: Jens Atzrodt, Volker Derdau, Marwan ElMasri, Dave Hesk, Matt Hrapchak, Brad Maxwell, Bruce McKillican.

Apologies for absence: Chad Elmore, Matt Hrapchak

1. Membership Update

DH updated the BoT on current membership status. There are currently 120 memberships paid through the end of 2021, 54 paid through the end of 2022 and 34 paid through the end of 2023. DH noted that the Covid 19 pandemic has delayed plans to add a payment portal to the IIS website, as an in person visit to the bank in NJ is required.

2. Financial update

BM stated that there is currently a total of \$159,614.60 held in the main IIS accounts. Of this \$51,184.27 is earmarked for support of international meetings, \$9,593.96 is held in the general account and \$98,826.37 is held in a business investment account. Additional funds (\$23,485.51) are held in the Garden State Community Bank, which is primarily used to collect membership dues via credit card payments and also as a placeholder for North American Chapter meeting registration fees. These registration fees are then transferred to the North American Chapter treasurer to allow payment of the meeting expenses.

3. Raleigh Update

BMK updated the BoT on the current status of the 2022 meeting. The SAB has resumed activities to begin planning the scientific programme and identifying potential session chairmen. The majority of Plenary speakers have been contacted and have confirmed they will be able to attend the meeting during the new dates in 2022. While it is hoped to hold the meeting as an in person event, the SAB and organizers will continue to monitor the COVID-19 situation and make a decision by early April whether the meeting will either need to have a virtual component added, or be switched entirely to a virtual meeting. The website rebuild is almost complete and will be ready for launch in December. BMK also reported that he has been in contact with the Conference Centre as regards planning the required catering for the meeting and has been in contact with the Greater Raleigh Convention and Visitors Bureau to reserve blocks of hotel rooms. There will also be a shuttle to transport attendees from their hotels to the Conference Centre.

4. IIS Constitution and Bylaws update

The Revised IIS Constitution and Bylaws, which were approved at the June BoT meeting, will be included in the membership mailing renewal package for membership approval.

5. IIS elections

VD reported on the plans for the BoT elections which will be held in early 2022 for the 2023-2025 BoT. As 2021 President he has formed the Election Committee, which will serve to review applications for BoT offices. The election process should be completed by April 2022, so the results can be announced by the 2022 Raleigh meeting. It was decided to create a single ballot form for distribution by email, with clear voting instructions included. The ballot would need to be printed and mailed back to a designated address for counting. A request for members to stand for election to the BoT has been posted on the website.

6. 2022 CED meeting

The Board discussed the fact that the CED will be organizing a f2f meeting in May of next year. VD stated that the date refers to the corona situation and the cancellation of two meetings before. Due to the membership situation and German club law another postponement was considered tax critical. It is expected that only a limited number of IIS members will participate.

Next BoT meeting

This will be held in Jan/Feb 2022 and will be organized by BMK.

David Hesk
IIS Executive Secretary