

IIS Board of Trustees Meeting 25th September 2014

Present: Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Carolee Lavey, Ken Lawrie, Brad Maxwell, Siegmars Schnabel

Apologies for absence: Thomas Moenius

1. Heidelberg close out

SS, JA and VD reported on the status of the financial closeout of the Heidelberg meeting. The net profit realized from the meeting has been transferred to AA.

Post meeting note: JA and VD have been added to the organization committee for the Princeton meeting as has been past practice. The CED has also been added as an official co-organizer of the Princeton meeting. It has also been proposed to use the net profit from the Heidelberg meeting to support the parallel session budgets to enable the session chairmen to support travel from speakers from the CED who otherwise would be unable to attend due to the lack of financial support from their respective institutions.

2. Financial report

AA reported that the current balance is essentially unchanged from previous reports. He stated that he has combined funds that were held in reserve for the former Canadian Chapter into the North American account as part of the North American Chapter formation. DH continues to manage a separate NYCB account to facilitate payment of membership dues and registration fees for local chapter meetings and the Princeton meeting. AA also stated that he is in the process of setting up a Bank of America money market account, a business savings account, a checking account and a separate symposium account for managing Princeton. Transfer of funds from the old bank accounts will happen shortly.

3. Membership update

DH updated the BoT on the current membership status. There are currently 178 members paid through the end of 2014. The BoT also discussed the projected attendance at the upcoming local chapter meetings. The CED meeting is anticipating the typical 90 or so attendance, the North American Chapter meeting about 60 and the UK meeting 40-50.

JA stated that the CED typically awards up to three grants of €5,000 to support academic research. Universities are encouraged to apply for these grants and submit proposals to the CED. The proposals are then reviewed by senior scientists within the CED. As a result academic participation in the Bad Soden workshops has increased in recent years.

4. Princeton 2015 update

DH updated the BoT on the plans for the 2015 meeting. The Conference website hosted through Cvent has been launched and is now able to accept registrations and abstracts. An initial email announcement was sent out in June to potential conference attendees and follow up email announcements will start in late 2014 after the conclusion of the local chapter meetings and continue through 2015 up to the start of the conference. As has been past practice, the organizers of the previous international meeting have been added to the organizing committee for Princeton.

The scientific advisory board (SAB) has held four meetings so far and has filled all the Plenary lectures and assigned the session chairmen for the parallel scientific sessions. The confirmed plenary speakers are Tobias Ritter, Véronique Gouverneur, Mathew Thakur, Jack Hoppin, Angela Creager, Mohammad Movassaghi, Jin-Quan Yu, Abigail Doyle and Jeff Bodie. The session chairmen have all been contacted by email and provided with instructions and a schedule to assist with session planning. The session chairmen will be expected to fill their sessions with a mixture of invited and contributed papers. A budget will be made available for each of the sessions to facilitate speaker travel expenses as deemed appropriate by the session chairmen.

A preliminary conference schedule containing the scientific sessions and plenary lectures has also been drawn up and posted on the conference website. It is also planned to include a session for the Melvin Calvin award winner to present as was done at Heidelberg on the Monday afternoon of the conference.

Post meeting note: Wiley have confirmed that they will support four Wiley student awards of \$1,000 which will be awarded at a session at the conference.

A room block has been set up at the Nassau Inn as one accommodation option for attendees. Other local accommodation options are detailed on the conference website. The banquet will be held on the traditional Wednesday evening of the conference at the Nassau Inn where the IIS Award will be formally awarded. Prior to the banquet it is planned to hold a history walk of the Princeton University campus.

KL suggested preparing a single slide with a summary of the Princeton meeting to display at the upcoming local meetings between sessions. DH also stated he will also prepare a 5 minute presentation with additional details on the meeting that can be presented at the local meetings. DH will present this in person and the upcoming CED and North American meetings and will provide KL a copy for presentation at the UK meeting.

DH also reported that Crist Filer has begun work on solicitation of sponsorship funds for the meeting. Sponsors will be given the opportunity to sponsor or partially sponsor specific events such as plenary lectures, meal breaks, conference banquet, poster

session, etc. Sponsors will be listed in the conference programme, on the website and by signage at the sponsored event.

In response to a question from AA, DH also stated that registrations that are processed through the Cvent website will deposit the funds into the NYCB account. DH will track these deposits separately from membership dues that are normally paid into the account and transfer these funds on a periodic basis to AA for payment into the symposium account. This process was carried out for the Chicago meeting and for past North East US and the current North American Chapter meeting.

5. Melvin Calvin and IIS awards

CL reported as of the meeting she had received nominations from about half of the BoT. It was agreed to complete the nomination process by Oct. 2nd with voting by members of the BoT to be completed by Oct 10th to allow ample time for the award winners to be notified.

Post meeting note: Recipients for the IIS and Melvin Calvin awards were selected by a BoT vote and the award winners were notified by CL.

6. Election Committee update

CL reported that she has formed the Election Committee for the 2016-2019 BoT. The committee members are CL, BM, Bill Wheeler, Mike Chappelle, Corina Simeon, Tomas Elbert and Keith Garnes. Next steps will be send out an announcement requesting nominations for the 2016-2019 BoT. Received applications will then be reviewed by the committee. The election process will need to be completed one month before the Princeton meeting. DH will take care of the printing and mailing of the election ballots.

7. BoR update

In an email update, TM reported that the BoR is engaged in ongoing discussions to identify opportunities and strategies to increase the attraction of the IIS within the isotope community. At this stage no concrete proposals have emerged.

Next BoT meeting

This will be held in December and will be organized by CL.

David Hesk
IIS Executive Secretary