

IIS Board of Trustees Meeting 6th August 2012

Present: Alban Allentoff, Dave Hesk, George Ellames, Crist Filer, Carolee Lavey, Brad Maxwell,

Also present: Jens Atzrodt, Volker Derdau

Apologies for absence: Alex Susan

1. Heidelberg Update

JA updated the BoT on the current status of the Heidelberg meeting. Prior to the meeting JA and VD provided the BoT the most recent monthly report from the University on registrations, abstract submissions, exhibitor registrations and an updated budget. As of the most recent report there were 190 registrations with 20 exhibitors. Registrations received on or before August 15th will be included in the conference handbook. At this point the conference handbook will be finalized and taken for printing. Any registrations received after the 15th unfortunately will not be included in the handbook. Provision will also be made for on site registration during the conference.

The oral sessions are completely filled and 50 poster abstracts have been submitted. The dimensions of the poster wall have been added to the conference webpage (57" h x 46" w) and are suitable for a size A0 poster. Additional details on the posters will be emailed out to the presenters. The scientific advisory board will be meeting in mid-August to plan a back-up strategy for the oral sessions in the event that any of the speakers have to withdraw at the last minute or fail to show up.

The most recent financial update provide has the conference projected to make a surplus of around €2,800 although that is only an estimate as the final costs will not be known until the conference concludes. The symposium treasurer will take care of settling the account with the university. Any surplus made on the meeting will be transferred to the central IIS account. In the event that the meeting does not generate enough income to settle the account with the university, AA stated he can easily wire transfer funds to cover any shortfall.

Space has been reserved on the Sunday before the conference opens for the BoT and joint BoT/ BoR meeting.

DH stated that the award plaques for the IIS and Melvin Calvin award recipients have been ordered.

JA and VD stated that lunches will be ordered for around 100 people for the IIS business meeting. The lunches have been sponsored by the NE US chapter.

At the conclusion of the discussion the BoT thanked JA, VD and John Allen for all their efforts in the organization of the conference.

2. Financial update

The Board welcomed AA to the BoT as the CFO, who is replacing RHE for the remainder of 2012 and will serve as CFO for the 2013-2015 term. AA reported that there is a total of \$202,896.55 in the accounts directly managed by him. AA stated he has been working with RHE to transfer the signing authority on these accounts. As these accounts are based in Pennsylvania, it is likely that after the Heidelberg meeting has concluded, he will transfer the accounts to a more conveniently located bank in New Jersey.

3. Membership Update

DH stated that membership remains unchanged since the last BoT meeting, with current paid membership for 2012 standing at 224. Total membership including Russia, Romania and E. China stands at 308. Non-members registering for the Heidelberg meeting will be added to the membership renewal mailing in the autumn.

4. BoR Update

GE updated the BoT on progress towards forming a BoR for the 2013-2015 term. GE stated that this is proving to be more complicated than expected due to the inactive status of the Central US chapter and the potential merging of the Central US, North East US and Canadian Chapters into a North American Chapter. As suggested by CL it was agreed that the merger should be an issue for the 2013-2015 BoT to address in 2013, but that BoR Reps should still be found from the separate chapters to serve in 2013. It was agreed that CL should contact the current Central US BoR Rep to see if he would be interested in serving for an additional year through 2013 and also CL will contact the NE President to ask him to poll the NE membership for interest in serving as the NE BoR Rep.

Separately, GE reported that the CED chapter has proposed that VD continue to serve as BoR Rep for the CED for 2013 at which point an election will be held at the 2013 CED Bad Soden meeting for new officials for the CED. Hence as VD will also serve on the 2013-2015 BoT as the European trustee, he will not be eligible to serve as chairman of the 2013-2015 BoR, as this role also has a place on the BoT.

5. AOB

DH and CL updated the BoT on plans for presenting a proposal to organize the 2015 meeting. A site visit has been completed and DH and CL are in the process of obtaining a cost estimate to be included in a presentation which will be made to the joint BoT/

BoR meeting in Heidelberg. BM stated that he will ask Slava to add a notation on the website instructing any other IIS members interested in potentially organizing the 2105 meeting to contact a member of the BoT for more details.

Next BoT meeting

This will be held on September 9th in Heidelberg and will be organized by CL.

David Hesk
IIS Executive Secretary