

IIS Board of Trustees Meeting August 26th 2009

Present: John Allen, Crist Filer, Dave Hesk, Brad Maxwell, Alex Susan, Bill Wheeler.

Also Present: Ruth Hough-Engel, Carolee Lavey, Gary Rotert, John Kennington

Apologies for absence: Scott Landvatter

1. President's Introduction

BW began the meeting by welcoming the two new members of the 2010-2012 BoT to the meeting (RHE, CL).

2. Chicago Update

BM and JK gave the Board a recap of the Chicago meeting. The organizers reported that they received a total of \$267,263 was received in income. RHE reported that an analysis by SL showed an income of \$260,690.19, a difference of \$6,572.81. BM stated that the difference is likely due to a \$3,000 (minus wire transfer fees) payment wired to Brad Keck as part of the IAEA sponsorship, which was then paid out to the award recipients on June 18th and thus was not recorded by SL in his analysis. Additionally credit card fees of \$3,894.36 were paid directly from the Synergy account and not captured as income or expenses in SL's analysis. RHE stated that she had conferred with SL and agreed with BM's analysis of the difference.

A total of \$150,000 was received in registrations and \$44,000 in sponsorship, which was higher than originally projected. Much of this sponsorship income was received within a month of the start of the meeting and the organizers thanked CF for his work in this area.

In terms of expenses, the major expenses were with the hotel, which amounted to about \$302,913. Included in this amount is a room block attrition charge of \$108,003 due to the room block not being met. BM noted that despite there being 240 attendees, a maximum of 134 rooms per night were filled. BM added that once the organizers became aware that the room block was not going to be met, rooms were released back to the hotel which saved the meeting about \$30,000. In addition the hotel waived the room tax of about \$15,000 in lieu of the organizers agreeing to move into alternative meeting space for Thursday's sessions. An additional expense of over \$13,000 was incurred for food and beverage tax due to Illinois denying the IIS tax exempt status.

BW commented that the challenge in dealing with hotels is to balance committing to a large enough room block in order to secure free meeting space. JK added that a cheaper meeting could certainly be held in a smaller venue in North America, but issues with transportation and accessibility could adversely impact attendance, particularly from outside North America. DH noted that future meeting organizers in North America may want to consider negotiating as small a room block with a potential hotel site as

possible while still obtaining free meeting space. JA added that this is less of an issue for meetings in Europe, as they are typically held in Conference Centres, and while room blocks are not needed, there are still expenses for the use of the Conference Centre. JA also added that the Heidelberg organizers will be doing everything possible to control expenses while still providing an attractive meeting for the attendees.

BM noted that the two banquets held during the meeting generated about \$1,000 in income and when all expenses and income are factored in, the organizers showed that the meeting incurred a net loss of about \$45,000 v. a net loss of about \$68,000 shown in SL's analysis. BM and RHE agreed to work together to resolve the difference in the two amounts.

AS suggested as a way forward for future meetings in North America, members of the BoT could begin to look at potential 'lower cost' venues for the 2015 meeting. AS also added that a smaller venue close to a large city may be an option to consider.

At the end of the update, BW stated that the BoT should offer BM, GR and JK a vote of thanks for all their hard working in putting on a successful meeting and for overcoming all the formidable obstacles they encountered along the way. This was unanimously agreed to by members of the Board.

3. Selection of IIS members to a joint IIS/WCI committee

As a follow up to the joint BoT/BoR meeting in June, where it was agreed to set up a joint committee with the WCI consisting of three members from each group, the BoT agreed to CF and DH serving from the BoT and AS stated he would look for a candidate from the BoR to serve as the third IIS member of the joint committee. Once formed the joint committee will explore ways to increase cooperation between the IIS and the WCI, with a possible long term goal of holding a joint international symposium.

Action: AS to confer with BoR to select third IIS representative on joint IIS/ WCI committee.

4. Society of Whole Body Autoradiography Discussion

Following the successful inclusion and participation of the SWBA in the Chicago meeting and following informal discussions with members of the SWBA at the meeting, it was agreed by the Board to invite the SWBA to formally join the IIS as a Division, which would enable the SWBA to continue to hold their own meetings, but operate under the IIS umbrella. DH noted even if the SWBA agreed in principle to join the IIS, issues such as IIS dues payments would still need to be resolved.

Action: BW to send invitation letter to SWBA.

5. International Nuclear Target Development Society Discussion

BM stated that he had spoken with John Greene, who filled in as a Session Chairman with Darren Brown in the Production of Isotopes Session in Chicago, about the International Nuclear Target Development Society participating in future IIS meetings, with a long term view to possibly becoming a Division of IIS. After a brief discussion, BM agreed to continue to discussions with John and Darren to explore a way forward.

Action: BM to contact John Greene and Darren Brown.

6. BoT Elections proposal

The Board discussed an Email received from BoR members George Ellames, Franklin White and Raymond Oekonomopulos. The authors while stating that they believed that the elections were run in a fair and democratic manner, expressed concerns about the how the outcome of the 2010-2012 BoT elections, which resulted in a BoT with all the newly elected members based in the US may be perceived by the membership of an International Society. The Email specifically stated the opinion that an International Society should have BoT representation from more than one geographical area.

The Board thanked the three members of the BoR for bringing their concerns to them and there was general agreement that it is desirable that the make up of the BoT should be reflective of the international membership. It was noted however that the 2010-2012 BoT is still not complete, as the new BoR will still need to elect a Chairman, who will serve as the 7th member of the new BoT.

It was further noted that any change to the make up of the BoT will require a change to the IIS Constitution and will have to be approved by a two thirds majority vote of the membership. It was also agreed that it would be desirable to have changes (if any) made prior to the elections for the 2013-2015 BoT.

The Board also discussed an idea suggested by BW, which would ensure a more diverse geographical representation on the BoT by creating three regional representatives, from North America, Europe and Asia.

After further discussion, and consideration of a number of ideas, the Board agreed that this would be an excellent project for the BoR to undertake. The Board agreed to have BW contact George Ellames and ask the BoR to present a detailed proposal for modifying the BoT election process to present to the BoT for consideration. The Board further agreed that the BoR should try to report to the BoT before the next teleconference. As a first step towards potentially amending the IIS Constitution and in recognition of the need to have any changes in place prior to the next BoT elections, the Board authorized CF to begin approaching individuals to see if they would be willing to serve on an IIS Constitution Committee.

Action: BW to contact George Ellames regarding election proposal

7. Proposal to include future symposium organizers as members of the BoT

The Board discussed a proposal made by Chris Willis and brought to the BoT by George Ellames that future Symposium Organizers should be made members of the BoT. After a substantive discussion the BoT agreed that the symposium organizers will be included as '*ex officio*' members of the BoT and be invited to participate in BoT meetings. Having the symposium organizers as participate as '*ex officio*' members, will not require a change in the IIS Constitution. BW will contact George Ellames informing him of the BoT decision.

Action: BW to contact George Ellames informing of the above decision

8. Heidelberg update

JA stated that the Heidelberg organizers will be having their first planning meeting in Heidelberg on September 10th.

9. CFO Report

It was agreed by the BoT that RHE, who was elected to serve as CFO for the 2010-2012 BoT will assume the CFO responsibilities of SL for the remainder of 2009. RHE has obtained signature authorization on the Sovereign Bank IIS accounts. In response to a question from BM about the signature authorization over the IIS accounts, RHE stated that SL and herself have signature authorization over the Sovereign Bank IIS accounts. DH added that SL, Nicolini and himself have signing authority over the IIS Synergy account he manages. It was agreed to give DH signature authorization on the Sovereign bank accounts as a back-up.

10. Cvent follow up

The BoT discussed whether Cvent should be used for future IIS meetings. DH noted that this decision is typically left with the meeting organizers. BM added that Cvent could potentially be used for local chapter meetings. DH also noted that there are no local US meetings planned until 2010, so the Cvent service would not be required until that time frame. In response to a question from CL about the cost of the Cvent service, BM stated he would obtain pricing for one year and longer term contracts.

Action: BM to obtain Cvent pricing.

11. Secretary's report, BoR Report

DH stated that he has received the Cvent mailing lists from BM and will add the Chicago attendees who are not IIS members to the membership mailing list which will go out in the autumn for the membership renewals.

12. AOB

2010-2012 BoR

BM stated that the 2010-2012 BoR needs to be formed by the end of the year and select a Chairman who will serve as the 7th member of the 2010-2012 BoT. AS will contact the local Chapter Presidents asking them to organize the selection of their BoR representative.

Action: AS to contact local Chapter Presidents regarding BoR representative selection.

2010-2012 BoT Presidency

It was agreed that CF will serve as President for 2010, BM for 2011 and AS for 2012.

Next BoT meeting

It was agreed that the next meeting of the BoT will be in November and will be arranged by BW.

David Hesk
IIS Executive Secretary