

IIS Board of Trustees Meeting June 9th 2005

Present: Richard Heys, Dave Hesk, Brad Maxwell, Alex Susan, Crist Filer, Dennis Dean

1. President's Report

CF stated that he would draft a two page communication to the membership for posting on the web site. The posting would be essentially a 'state of the state' and would include such topics as the upcoming IIS elections and the Wiley sponsored awards. CF stated that he will forward a draft to the BoT for review by the end of June.

2. Secretary's Report

DH stated that there are to date 319 paid 2005 members, and when the members from Russia, China and Romania and the life members are included the total rises to 395. This compares to a total of 360 in 2004. In addition due to the three year membership option, there are 232 paid members for 2006 and 69 for 2007. There are 59 new members in 2005 and 32 members from 2004 yet to renew.

Action: DH: To Email 2004 non-renewing members.

Chapter / Region	Total
NE US Chapter	120
Central US Chapter	114
UK Chapter	33
Central European Chapter	69
Canadian Chapter	11
Japan /Far East	9
Romania	31
China	26
Russia	14
Total	425

* Total includes 32 2004 members yet to renew.

In response to a question from AS regarding the addition of membership fees to meeting registrations, DH stated that the Chapters have that option to do so, but to his knowledge, the Central US Chapter is the only one doing so at

this time. He also stated that he sent a membership list to the local Chapter Presidents, which would enable the local Chapters to readily identify which of the meeting attendees were members and be able to charge non-members a membership fee.

Action: DH to send most recent membership list to Chapter Presidents.

3. BoR Update

BM stated that most of the BoR activity has recently revolved around the ICI integration efforts, but that he working in conjunction with Rose Marie Diebel and Matt Braun, has prepared a draft BoR Mission Statement, which will shortly be forwarded to the BoT for comment. BM also stated that the BoR will schedule a teleconference to select their five IIS Council representatives, once the BoT has made its five selections.

4. Web Site Update

RH stated that he was exploring the web site to see how perspective new members might join the IIS via a web based application and found that on clicking the 'Join' button it is not clear whether this is for joining the IIS or for registering as a site user. It was suggested that the membership application form should be accessed through the 'Join' button rather than the 'Member' button, where it is currently located. DH also stated that the list of members names is out of date and should either be updated or removed pending issues about the security of the membership information. It was agreed that to address concerns about the security of personal information, a membership directory should only be accessible via a members only password protected site. Pending setting this up, it was agreed that the list of members currently posted under the 'Member' button should be removed, as it is out of date and only lists the North East US Chapter members as of the mid 1990's.

AS stated that Slava will update the web site as requested by the BoT and merely requires the exact details on what should be updated. He suggested that DH should provide Mike Marx and AS with the information that needs to be added to the web site and either Mike or AS will forward this to Slava. This was readily agreed to by the Board.

RH stated that he would further elaborate his suggestions for the improvement of the web site for consideration of the BoT. On approval of the BoT, DH will send the information to Mike and AS for Slava to update the web site.

Action: RH to further detail his suggestions for improvement of the web site to the BoT.

BM asked whether it should be possible for prospective members to join and pay dues via the web site using a secure link. DD and RH agreed that this would be an excellent idea, but stated it was unclear how much a secure link would cost to operate, but added it should be further explored.

It was unanimously agreed by the Board that Slava is doing an excellent job managing the web site and that information forwarded to him is posted in a very timely manner. The Board also expressed their thanks to AS for putting the Society in contact with Slava.

5. Formation of the IIS Council

CF stated that as outlined in the previous minutes following some suggestions from RH, it was generally agreed that the IIS Council should be made up of a broad cross section of individuals from geographic areas that are currently under represented in the IIS and also have a balance from academia and industry and also include IIS and non-IIS members.

RH stated that in his suggestions for IIS council he included Email links to the web sites from the two most recent Gordon Conferences on Isotopes in Chemical & Biological Sciences, which include a large number of academic researchers who use isotopes in mechanistic, biological and spectroscopic applications and may be a group that the IIS should establish contact with.

CF also stated he had been contacted by the organizers of the January 2006 Applications of Radiotracers in Chemical, Environmental and Biological Sciences, to be held in Kokata India, which may provide a suitable contact for an individual to serve on the IIS Council from India. CF stated he would fax the BoT members a copy of the brochure for their review.

At the conclusion of the discussion CF asked the BoT members to submit to him (cc. the BoT) a list of ten names for consideration for the IIS Council by the end of the day on the 15th June. CF will then put together a composite list of ten names based on the order of preference sent in by the BoT members and forward this list to the BoT for review. Following this, if the names are acceptable to the Board, CF will begin contacting the individuals to solicit their willingness to serve on the IIS Council. Five individuals will be

ultimately appointed to the IIS Council by the BoT and the remaining five by the BoR. The composite list will be forwarded to the BoR upon completion of the BoT appointments for use by the BoR at their discretion.

Action: BoT Members to submit ten IIS Council nominees to CF by June 15th.

Action: CF to compile composite list and circulate to BoT for review.

Action: CF to begin contacting selected individuals upon approval of BoT.

A brief discussion was then held on when the three year terms on the IIS Council should start. The Board agreed that the terms should start in January 2006.

6. J. Labelled Compounds and Radiopharmaceuticals

KL forwarded a summary (attached) of a meeting he held with Martin Rothberger, the Wiley commissioning editor for JLCR. In the report it is proposed that the journal creates a 'JLCR Award for Young Scientists' which would be given out at the triennial symposia, beginning with the Edinburgh meeting. A total of 4 awards would be presented to postgraduate students and would be in the form of \$1000 towards the cost of travel and attendance at the conference. The student winners would be represented from the IIS regional chapters and each would present a 15 minute talk in an appropriate session at the symposium. In addition each winner would receive a certificate before the Symposium lecture, a mention in JLCR and an announcement on the IIS website.

Selection of award winners will be based on a submitted expanded abstract of their presentation and will be chosen by the IIS BoR and the JLCR who will use a committee of 3 members with representation from various geographic regions.

Applicants will be asked to submit an expanded abstract of their intended presentation to the Chairman of the Journal of Labelled Compounds and Radiopharmaceuticals Committee. The submission deadline will be Jan. 31st 2006.

Also highlighted in the meeting summary is an action list for development of JLCR, which will be further discussed with the Journal Editor (Prof. John Jones) and Wiley. In addition Bill Wheeler has agreed to fill the post of North American Editor of J. Labelled Compounds and Radiopharmaceuticals for a period of about three years. This was unanimously endorsed by the Board.

In the ensuing discussion, the Board was very positive about the idea of creating the 'JLCR Award for Young Scientists'. A number of basic questions did arise during the discussion and CF stated he would Email KL for clarification on the following issues:

- Will JLCR be paying for the award?
- The BoT would like further clarification on the mechanism of selecting the awardees.
- Is there an upper age limit for the postgraduate awardees?
- In terms of the geographic preference, will each of the awardees need to be from a different geographic area?
- Will the awardees need to be IIS members?

Action: CF to Email KL for clarification on the above issues.

7. 5ICI Report / IIS invitation to 5ICI delegates

KL previously submitted on May 16th a report on 5ICI (attached). KL presented an IIS proposal to the ICI steering group and at the plenary a proposal for members of the ICI community to join IIS as individual members and distributed the previously BoT approved letter of invitation (attached) and membership cards at the meeting. Carlo Chemaly also made a presentation from the ICI perspective at these meetings. KL noted in the report that his presentation was well received, and that during the discussion he perceived that many ICI delegates would be favourable to joining IIS. Carlo Chemaly also stated that in his view that for ICI to remain viable, it should become part of IIS. The report also noted that ICI have concerns about the long term viability of the ICI series due to a lack of formal structure and to address this they set up a management/ steering committee independent of the next conference organizers, of which Nigel Stevenson is a member.

A suggestion was also made that the 2009 IIS meeting be a joint IIS/ICI conference, which was positively received by Gary Rotert and Brad Keck, who are preparing to present a proposal to the BoT in 2006 to host the 2009 IIS Symposium in Chicago.

The report summarizes that in view of the fact that the venue for the 2009 IIS symposium will not be finalized until the Edinburgh BoT meeting this decision will have to wait until then and recommends that the BoT keep in close contact with the ICI steering committee.

DH stated that he had not received any responses from the membership cards distributed at 5ICI by KL but stated that a mailing would likely have been more effective, but despite the best efforts of AS, it was not possible to obtain the 5ICI mailing list from Carlo Chemaly. In response to concerns expressed by DH and DD about the lack of responses, AS suggested that the lack of responses to the letter and membership offer may be due to the fact that many of the ICI delegates are employed by government organizations and their conference fees are funded by these organizations and that the IIS may be better targeting these organizations for adding members from the ICI community.

BM suggested that a way forward may be to obtain a list of the 5ICI delegates and their sponsoring organizations from the Conference Programme and that the BoT could contact these organizations directly.

CF stated that he will Email KL asking for details on how many of the BoT letters were picked up at 5ICI and if he could fax the BoT the portion of the 5ICI programme containing the delegate and sponsoring organization addresses.

Action: CF to Email KL requesting the above information.

After further discussion the BoT agreed that at present it should keep in close contact with Nigel Stevenson for feedback on the discussions on the ICI Steering committee.

Post Meeting Note: Following the teleconference, in a reply to the Email from CF to KL, KL indicated that the ICI steering group did **not** authorize the distribution of the IIS letter and membership cards inviting ICI delegates to join IIS, therefore in accordance with their wishes, the distribution was **not** made.

8. AOB

- **Melvin Calvin and IIS awards**

CF stated that the BoT will need to select individuals for the Melvin Calvin and IIS awards to be presented at the Edinburgh meeting. After some discussion on the mechanism of selecting candidates for the awards, DH offered to contact D. Melillo from the previous BoT to ascertain how the previous BoT selected the Boston 2003 awardees.

Action: DH to contact D. Melillo for insight how previous BoT selected award recipients.

It was also suggested and agreed by the Board that the web site should be used to solicit nominations from the membership.

Post meeting note: D. Melillo confirmed that the previous BoT set up a sub-committee to select award recipients but also agreed that the idea of using the web site to solicit nominations from the membership should be pursued.

Action: CF to include the topic of IIS awards in forthcoming letter to the membership.

- **Edinburgh Symposium**

RH noted that KL had forwarded a budget for the Edinburgh symposium, immediately prior to the start of the teleconference, which is projecting a deficit of up to £61,000 and expressed concern that the BoT has not received regular budget updates as requested in previous BoT minutes. RH noted that the largest budget item is a charge of £94,000 for the hire of the venue, which if the meeting were to be held in a hotel, this charge would not normally be incurred. It was also noted that only £25,000 has been received from Sponsors and Exhibitors to date and significantly more income should be received in 2006.

CF stated that he will contact KL for via phone and Email for his input on the projected symposium budget. The Board also agreed that this issue should not be left to the October teleconference and that one should be held in the next month.

Action: CF to contact KL about projected Edinburgh budget.

- **Next BoT Teleconference**

The Board agreed that the next scheduled teleconference will be held on October 20th 2005 prior to the start of the North East US Chapter symposium. DH stated he will contact the meeting organizer Kathy Zandi to arrange for a meeting room to hold the teleconference.

Action: DH to contact Kathy Zandi to arrange meeting room at Conference Hotel during A.M. of 20th October.

Post meeting note: DH contacted Kathy Zandi and she confirmed a meeting room will be obtained for the Oct 20th BoT meeting.

David Hesk
IIS Executive Secretary