

IIS Board of Trustees Meeting 28th June 2019

Present: Volker Derdau, Chad Elmore, Marwan ElMasri, Dave Hesk, Matt Hrapchak, Brad Maxwell, Bruce McKillican.

Also present: Tomas Elbert.

Apologies for absence: Jens Atzrodt.

1. Membership Update

DH updated the BoT on current membership status. Current membership stands at 139 members paid through 2019, 93 paid through 2020 and 52 paid through 2021. DH plans to send out a reminder to recent former members that have not yet renewed.

2. Financial update

BM stated that there is currently a total of \$198,800.90 held in the main IIS accounts. Of this \$90,135.15 is earmarked for support of international meetings, \$9,873.96 is held in the general account and \$98,796.79 is held in a business investment account. All bills from the Prague meeting have been paid. BM stated that he is in the process of removing AA, the former CFO, from the account and will add DH as a back-up. Additional funds (\$35,324.15) are held in the Garden State Community bank, which is primarily used to collect membership dues via credit card payments. These funds are periodically transferred to the main accounts. BM also stated he is working with Nicolini to prepare the 2019 not-for-profit tax return.

3. Raleigh 2021 update

BMK updated the BoT on the current status of the 2021 meeting. A Scientific Advisory Board has been formed and BMK is in the process of scheduling the first meeting to start planning the scientific programme. BM also stated that he is working with Cvent to build the conference website, the basics of which were cloned from the Princeton meeting website. Plans are to have the website launched by the end of the summer.

4. IIS website update

ME reported that he is still working on finding a suitable person to work on a redesign of the website and will have an answer in the next week or so. Unrelated to this, the main IIS website has been the victim of a cyber-attack and was used as a malware spreading device. ME working with the former IIS webmaster SL was able to get the website restored. The website was also 'punished' by Google and is currently excluded from search results. Google has been contacted by SL and the issue reported to allow for Google to re-index it.

Access to website administration is currently blocked and will only be opened to a trusted IP address. Longer term, placing the website on a high capacity secure server has been recommended.

The BoT expresses its thanks to SL and the programmer who helped with the restoration and agreed that both SL and the programmer will receive financial compensation for their work.

5. JLCR Special Edition

TE reported that he has received a total of 10 manuscripts for the JLCR special edition of the Prague meeting proceedings.

6. Cvent CrowdCompass and On Arrival presentation

Ross Krytusa and Bryan Galey from Cvent made a presentation to the Board detailing the CrowdCompass and On Arrival solutions as options to update and enhance the meeting experience for attendees at IIS meetings. Briefly, the CrowdCompass application would allow delegates to download the meeting agenda via an App on a smartphone and would be a potential replacement for the printed meeting programme. The On Arrival solution would allow meeting attendees to register at the meeting through iPad kiosks and print their badge during this process. Both products are fully integrated with the Cvent conference websites that are used for local and international meetings held in the US. After a detailed Q & A session, it was agreed that BoT members would review additional materials provided by Cvent and meet on July 12th to discuss whether to proceed with either or both of these solutions on a trial basis. Should members of the BoT decide to proceed with a trial for the October 2019 North American Chapter meeting, it was agreed that funds should come from the North American Account.

Next BoT meeting

This will be held on July 12th and will be organized by MH.

David Hesk
IIS Executive Secretary