

IIS Board of Trustees Meeting 3rd May 2016

Present: Alban Allentoff, Dave Hesk, Brad Maxwell, Bruce McKillican, Marwan Elmasri, David Schenk, Tomas Elbert

Apologies for absence: Thomas Moenius, Jens Atzrodt, Volker Derdau

1. Membership update

DH updated the BoT on current membership status. Currently there are 155 members paid through the end of 2016. DH noted that two of the plenary speakers at the Princeton meeting have joined the IIS with three year memberships. DH plans to send out a reminder to recent members who have expired 2015 memberships.

Action: DH to email 2015 lapsed members.

2. Financial update

AA stated that there is currently \$221,500 in the main IIS account. There is also an additional \$36,887 held in the Garden State Community bank account used by DH to collect membership dues. DH plans to transfer the bulk of these funds to AA for consolidation in the main account. In a response to a question from ME about investment options for increasing the rate of return on the IIS funds, AA stated he will look into different investment options and report back to the BoT. In response to a question from BM, AA stated that all expenses from the Princeton meeting have been settled.

Action: AA to investigate investment options for a portion of the IIS funds.

3. Prague 2018 update

TE updated the BoT on the current status of the Prague meeting. The conference website has been launched and an email containing a link to the website sent out to the membership. BM and BMK noted that as the meeting draws closer, avenues such as the ACS, IUPAC and the WCI can be used to further advertise the meeting.

The Scientific Advisory Board (SAB) has been set up. Eight parallel sessions will be run and the SAB have begun the process of selecting chairmen to run the scientific sessions. One plenary speaker has been confirmed and it is planned to have around 5 plenary lectures in total.

TE also stated that he has circulated a draft on an agreement between the Czech Chemical Society and the IIS for comment. DS noted that the contact contained a provision that the Czech Chemical Society would receive remuneration totaling 5% of conference revenues. TE stated that this is the usual fee charged by the society for running conferences. DH further added this can be considered similar to the fees that are paid by the IIS to professional conference meeting planners, such as Princeton

Conference services. BM noted that the contract has a total of 300 attendees. TE stated that the budget will adjust depending on the actual number of attendees and the IIS is not bound by a 300 attendance figure. TE also stated that the organizers are currently budgeting for a paid attendance of 120 paying the full conference registration fee with another 50 academic attendees. BM noted that the contract referred to articles 2.1 and 2.2, with the actual articles not found in the circulated copy. TE stated he would recheck the contract as this is likely a numbering error.

Post meeting note: TE circulated an updated copy to address the misnumbered sections in the original version.

4. Informal Discussion Group at North American Chapter IIS meeting

DS updated the BoT on plans to hold a discussion group/ work shop forum at the North American Chapter meeting which would be held prior to the start of the main meeting. The idea was inspired by the very successful analytical workshop that is held prior to the CED Bad Soden meetings. DS reported that the NA Chapter organizers have agreed to schedule time for this prior to the start of the meeting and have added it to the meeting agenda on the conference website. The intent is to keep this very informal with slide presentations not required. DS also stated that he has two volunteers who have agreed to run the discussion and they will be reaching out for agenda topics.

5. IIS advertisement/ community outreach meeting overlap

DS updated the BoT on several proposals aimed at increasing the visibility of the IIS within the scientific community. Among the ideas proposed was an idea to set up a young scientist award to be given out at local chapter meetings along the lines that are awarded at many local ACS Chapter meetings. This would be in addition to the young scientist awards that Wiley have generously supported in a number of recent International meetings. Also discussed was an idea to actively promote the IIS at other scientific meetings such as ACS, EAS, etc. Providing some travel funding to scientists to present at IIS local chapter meetings was also raised. DS and AA agreed to take the discussion off line and work out a rough costing for these various ideas and report back to the BoT at the next meeting

Action: DS and AA to discuss financial specifics around young scientist award and travel grants.

6. OAB

DH updated the BoT on the status of the Princeton proceedings which will be published in a special edition of JLCR. To date about 10 manuscripts have been received with several more promised. As a result the submission deadline has been extended to June

30th. DH also reported that The JLCR editor in chief has stated that 10 manuscripts will be sufficient to publish the special edition.

Next BoT meeting

This will be held in August and will be organized by ME.

David Hesk
IIS Executive Secretary