

IIS Board of Trustees Meeting March 11th 2011

Present: Crist Filer, Dave Hesk, Carolee Lavey, Brad Maxwell, Jens Atzrodt

Apologies for absence: George Ellames, Ruth Hough-Engel, Alex Susan

1. Finance Report

BM briefly updated the BoT on behalf of RHE on the status of the IIS finances. A total of \$166,430.38 is currently held in the money market account, \$5,169.26 is held in the checking account and \$13,864.15 is held in the symposium account for a total of \$185,463.79. DH reported that a total of \$40,756.83 was held in the Synergy checking account as of 2/25. BM also stated there are still a few outstanding invoices due to be paid, mainly from teleconferences. BM will also follow up with RHE regarding plans for the annual accounting audit from Nicolini.

2. BoR Update

BM briefly updated the BoT on the activities of the BoR on behalf of GE. GE has emailed members of the BoR for suggestions for nominees for the IIS and Melvin Calvin awards.

3. Heidelberg Update

JA updated the BoT on the status of the Heidelberg meeting. The organizers and the Scientific Advisory Committee are planning to increase the focus of the conference on the applications of isotopes and structure the schedule by having the Monday and Thursday session focus primarily on synthesis and the Tuesday and Wednesday sessions focus on the applications of isotopes, with a particular emphasis on DMPK applications. Profs Leisinger, Beller, Fürstner and Langstroem have accepted invitations to present. Prof Sajiki has been invited to give a plenary lecture, but has not yet responded. Other speakers are under consideration for the plenary sessions.

In addition, Ulrich Kuerzel has agreed to join the SAC to help organize and coordinate the plenary and parallel sessions covering DMPK topics. A session is also being set up for the Melvin Calvin award winner to give a presentation to the conference, which will be followed by presentations from the Wiley Award winners. JA also stated that it is hoped to complete the plenary sessions, the parallel session design and chairman identification by the summer. Plans are to have the registration and abstract submission process live by November.

The organizers have also begun to compile a list of potential sponsors and exhibitors and plan to send out an initial communication in the next few weeks.

JA also reported that the site of the conference banquet has been confirmed.

JA also stated that the organizers will provide the BoT with an update on the budget.

Action: JA to provide BoT update on the Heidelberg budget.

4. IIS and Melvin Calvin Award Nominations

The BoT discussed the IIS and Melvin Calvin award nomination process. BM suggested that nominations should be forwarded to him from the BoT, with a brief synopsis of the nominee. BM will then compile the nominations for discussion at the next BoT meeting. Current members of the BoT and BoR are not eligible for either award. In response to a question from JA, BM stated that nominations are also welcomed from any IIS member.

Action: BoT members to provide suggestions for IIS and Melvin Calvin award nominations to BM.

5. Constitution and By-Laws Update

DH updated the BoT on plans for preparing and distributing the ballot forms to be sent to the membership for a vote on the proposed changes to the IIS Constitution and By-Laws. DH has sent the mailing list, consisting of members who were paid up through the end of 2010 plus any additional new members in 2011 to the printing and mailing firm along with the ballot form, summary document and an instruction form. The mailing will also include a return envelope addressed to DH. The mailing is planned to go out before the end of March and the returned ballot forms are required to be postmarked no later than April 30th, which is clearly stated in the mailing. In addition three copies of the IIS Constitution will be posted on the Website, showing the current Constitution, the current Constitution with the proposed changes marked and the proposed amended Constitution.

6. Membership Update

DH updated the BoT on the current membership status. Current paid membership for 2011 stands at 224. There are also an additional 85 members from the Russian, Romanian and E. China Chapters. Paid membership for 2010, 2009 and 2008 was 245, 251 and 270, showing steady decrease in membership, caused by ongoing consolidation in the pharmaceutical industry and the resulting merging and downsizing of isotope synthesis groups. Looking further at the 2011 numbers, there were 17 new memberships collected in 2011 from individuals who were not members in 2010. A total of 38 individuals who were members in 2010, have yet to renew in 2011. An email reminder was sent to non-renewing members on Feb. 28th, which has generated some response.

In response to a question from BM regarding the membership mailing generated by CL from a list of non-member isotope users in the literature, CL responded that only one response was received. DH added that this was an inquiry from a student, who did join the IIS as a student member. CL additionally stated that she is in the process of compiling additional names of isotope users to approach about joining the society and

that the original list of names was forwarded to the Heidelberg organizers to include in their distribution lists. Attendees at recent symposia with topics using isotopes are also a potential source of new members and any potential names should be forwarded to CL.

7. 2012 Election Committee Update

BM stated that he has begun contacting individuals to gauge interest in serving on the Elections Committee. The committee is required to be sized at a minimum of seven, with no more than three from the BoT. The committee is required to be in place 18 months before the elections take place, which means that the committee needs to be set up by June. Further discussion on this topic was held over until the next BoT meeting, pending the results of the ballot. Depending on the result of the vote, new ballot forms may have to be designed.

8. ¹⁴C Shortage Update

DH stated that he has learned that Revisss appear to have lost their export license from Russia and now very limited supplies appear to be reaching the marketplace from 'Izotop'. The situation remains unclear as to when a normal supply of ¹⁴C barium carbonate would be expected and as to the overall reasons for the shortage. CF added that this development is consistent with his information. CF stated that he had been continuing to engage in discussions with a potential alternative supplier.

9. 7ICI Moscow Update

The BoT discussed plans for BM to attend the 7ICI meeting. BM has registered for the conference and is waiting for further details from the organizers before booking the air travel. BM also stated that his employer will pay for the accommodation, parking, meals etc, and has requested that the IIS cover the cost of travel and registration fees, the latter of which was approved at the December 15th 2010 BoT meeting. BM is also in the process of getting an abstract approved for presentation at the conference and added that it would be beneficial if other members of the IIS could attend the meeting to allow for an 'IIS type' session to be run at the meeting. It was agreed however, given the very tight restrictions on travel, it will be a significant challenge to find enough IIS members to make such a session practical.

BM is also planning to approach the WCI committee to request a waiver of the registration fee, which was given to WCI attendees at Chicago, and asked DH and CF to forward to him their list of WCI contacts.

Action: DH and CF to provide contact information on WCI to BM.

In terms of future cooperation with the WCI, DH and CF stated that in their joint teleconference held with the WCI, in which GE was also a participant, the subject of a future joint meeting was discussed. Currently, the WCI is due to next meet in 2014 as

8ICI, and the IIS will be holding the 2015 International meeting in North America. During the discussions, the members of WCI did not rule out potentially holding their meeting in early 2015 to allow for a joint meeting with the IIS. Further follow up in this area is needed.

10. 2011 Goals Update

BM reviewed the list of 2011 goals as captured in the December 15th 2010 minutes and progress against them to date. Progress has been made in all of the goals, with the exception of the Discussion group proposal. BM plans to follow up with one IIS member who has expressed interest in starting an analytical IIS discussion group.

Post meeting note: GE stated that a second IIS member has also expressed interest in setting up a group on 'Synthesis of Isotopes of Carbon'. GE also stated that issues about setting up secure space within the IIS website to host the discussion groups will need to be addressed.

11. AOB

Website

There was a recent issue where the domain account expired and access to the website was lost. Working with Mike Marx, who originally purchased the domain, and Slava, the domain was renewed for an additional year and access to the website was restored. Moving forward, Slava will take responsibility of renewing the domain on a multiyear basis.

DH stated that he will take responsibility of working with Slava to ensure that the information on the website remains current. DH also stated he will follow up on GE's suggestion that the details on previous IIS and Melvin Calvin award winners be posted on the website, as currently the only listing of these is available in the print version of JLCR on the IIS page. BM suggested that in addition to the listing of the awardee names, it would be a good idea to include the introduction remarks given by the award presenters. While this would certainly be an option for the most recent award winners, it will be more difficult to retrieve this information for older awards.

Next BoT meeting

It was agreed that the next meeting of the BoT will be in May/June and will be coordinated by BM.

David Hesk
IIS Executive Secretary