

IIS Board of Trustees Meeting 9th February 2015

Present: Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Carolee Lavey, Brad Maxwell

Apologies for absence: Ken Lawrie, Thomas Moenius

1. 2015 Goals

BM opened the meeting by highlighting 2015 goals for the BoT.

- Run a successful 2015 International meeting
- Approve organizer(s) and location for 2018 International meeting
- Membership expansion
- Complete 2015 Elections
- Website update
- Update IIS Council
- WCI/ IIS contacts

2. Financial report

AA reported that the Bank of America account has a balance of approximately \$240,000. AA has also set up a symposium account to manage the Princeton meeting finances. The North American Chapter has a balance of \$51,000. The NY community bank also has a balance of \$40,000 which is a combination of membership dues and symposium registrations. DH will be periodically transferring these funds to the accounts managed by AA. JA stated that €5,000 from the Heidelberg meeting has been retained by the CED as a guard against a future tax liability, with the remainder of the funds transferred to AA. CL noted that these funds should be earmarked as support funds for the Princeton meeting.

3. 2015 Elections

CL reported that a total of three nominations have been received to date. The deadline for nominations is March 4th. DH will send out an email to remind IIS members of the nomination deadline. It is planned to send out election ballots at the end of March, with ballot forms due in by the end of April. BM noted that the local Chapters will need to elect representatives to the BoR. The newly formed BoR will then need to elect a Chairman who will then serve on the BoT during the 2016-2018 term.

4. Membership update

DH updated to the BoT on the current membership status. There are currently 153 members paid through the end of 2015. There are still >100 recent members from 2013-2014 yet to respond. DH will send out a reminder to members who have not yet responded in the next 2-3 weeks. JA noted that the Isotope Synthesis CRO community is a rich source of potential members that is still relatively untapped. VD also suggested

that adding a membership discount for attending both local chapter meetings and international meetings is another potential incentive.

5. Princeton 2015 update

DH updated the BoT on the plans for the 2015 meeting. As of Feb 9th, there were 26 registrants. DH plans to set up the conference website to send out reminder emails to invitees who have not responded as yet. DH stated that the organizers are planning on a projected attendance of 150.

The scientific advisory board (SAB) has held five meetings so far. The confirmed plenary speakers are Tobias Ritter, Véronique Gouverneur, Mathew Thakur, Jack Hoppin, Angela Creager, Mohammad Movassaghi, Jin-Quan Yu, Abigail Doyle and Jeff Bodie. Members of the SAB have begun to contact the plenary speakers to re-confirm their participation at the conference and ask them to register and submit their abstract. Plenary speakers will receive a waived registration fee and an honorarium.

The session chairmen have all been contacted by email and provided with additional instructions and a schedule to assist with session planning. The session chairmen will be expected to fill their sessions with a mixture of invited and contributed papers. A budget will be made available for each of the sessions to facilitate speaker travel expenses as deemed appropriate by the session chairmen.

A preliminary conference schedule containing the scientific sessions and plenary lectures has also been drawn up and posted on the conference website. It is also planned to include a session for the Melvin Calvin award winner to present as was done at Heidelberg on the Monday afternoon of the conference.

The SAB is also working on identifying recipients for the Wiley Young Scientist awards, which will be given out on the Wednesday morning.

Post meeting note: As of Feb 23rd, 2 awardees have been selected and notified.

A room block has been set up at the Nassau Inn as one accommodation option for attendees. Other local accommodation options are detailed on the conference website. The banquet will be held on the traditional Wednesday evening of the conference at the Nassau Inn where the IIS Award will be formally awarded. Prior to the banquet it is planned to hold a history walk of the Princeton University campus.

DH also reported that Crist Filer is actively working on solicitation of sponsorship funds for the meeting with a goal of \$10,000. Based on Crist's efforts to date, it is likely that this goal will be exceeded. Sponsors will be given the opportunity to sponsor or partially sponsor specific events such as plenary lectures, meal breaks, conference

banquet, poster session, etc. Sponsors will be listed in the conference programme, on the website and by signage at the sponsored event.

Post meeting note: At the suggestion of JA, updates have been made to the website, better explaining the abstract submission process and also providing additional details on the vendor exhibition.

6. 2018 site selection

The BoT briefly discussed potential sites and organizers for the 2018 meeting. Potential organizers will need to present their proposals to host the 2018 meeting at the joint meeting of the BoT/BoR at Princeton on June 7th.

7. Website update

BM reported that in addition to ensuring that the information on the website is updated, the IIS should actively look into updating and refreshing the look and function of the website. DH noted once enhancement would allow members to join the IIS and renew their membership directly on the website as the society already has an 'online' merchant account. BM stated that he will contact Slava to discuss potential changes on the website. JA suggested that the IIS website should consider taking paid advertisements on the website.

8. WCI

BM reported that he had been approached by the Secretary of the WCI to join a committee set up by WCI to improve contacts between WCI and other groups in the isotope community.

Next BoT meeting

This will be held in late April and will be organized by BM.

David Hesk
IIS Executive Secretary