

## **IIS Board of Trustees Meeting 28<sup>th</sup> February 2014**

**Present:** Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Carolee Lavey, Ken Lawrie, Brad Maxwell, Thomas Moenius

### **1. Financial Report**

AA reported that the current balance is essentially unchanged from the \$261,422.75. reported last time. DH continues to manage a separate NYCB account to facilitate payment of membership dues and registration fees for local chapter meetings which has a current balance of \$22,750.67.

### **2. Membership update**

DH updated the BoT on the current membership status. There are currently 171 members paid through the end of 2014. There are approximately 30 with memberships that expired at the end of 2013 yet to renew. DH will send out an email reminder to those plus other recent former members. The BoT held a discussion on the long term trend on declining membership. It was noted that the drop in membership has directly coincided with the reduction in size of the traditional isotope groups in the pharmaceutical industry and that although the size of CRO isotope groups have increased in recent years, many isotope chemists in the CRO groups are not members of the IIS. It was agreed that although maintaining a critical mass of members to run the society and organize meetings is important, it is of higher importance to ensure that scientific meetings organized by the society are well attended by isotope scientists. It was also agreed that society members when attending other non IIS scientific meetings can use this as a forum to promote the IIS.

A discussion on the IIS membership fee was also held. It was noted that many companies do not support more than one professional membership and as a result many IIS members pay for IIS membership out of their own pocket. It was suggested that lowering IIS membership dues be explored. TM will utilize the BoR to canvas the membership for feedback on the IIS membership fee and whether there would be support for potentially lowering the membership dues for the next membership renewal cycle.

### **3. Formation of North American Chapter**

At the North East US Chapter business meeting in November 2013, attendees approved the motion to merge the North East US, Central US and Canadian Chapters into the North American Chapter, effective Jan 1<sup>st</sup> 2014. AA reported that combination of the Central US and Canadian funds with the NE US funds under a North American Chapter account is in progress. CL also reported that the North American Chapter President has drafted a note to be sent out the membership notifying them of this decision which DH will distribute.

The 1<sup>st</sup> North American Chapter meeting will be held on Oct 23<sup>rd</sup> and 24<sup>th</sup> October in Danbury CT.

### **4. Princeton 2015 update**

DH updated the BoT on the plans for the 2015 meeting. DH stated that the first draft of the website has been completed with the exception of the abstract submission tool. An

online gateway has been set up on the website to accept online payments which are linked with a merchant account that pays into the NYCB account. DH reported that initial attempts to process a test payment transaction have not been successful and he is giving resolution of this problem a high priority

Post meeting note. DH was able to successfully perform a test transaction and confirmed successful payment into the NYCB account.

DH reported that a high priority will be given to completing the build of the website and will be contacting the Cvent event builder in the next 2-3 weeks to drive this to completion.

The conference budget is planning for a meeting of 150 attendees and 15 exhibitors. The early member registration fee is projected to be \$650 and the organizers also plan to offer a daily registration fee of \$225. The scientific advisory board (SAB) has held three meetings so far, and is due to meet again in early March, with the main focus on completion of the selection of Plenary and Invited lecturers and the make-up of the parallel scientific sessions. Currently there have been firm acceptances from Stephen Buchwald, Tobias Ritter, Victorinique Gouverneur, Mathew Thakur, Jack Hoppin, Angela Creager and Jeff Bodie with several other speakers tentatively accepting. The SAB plans to firm up the remaining plenary lecture slots and then turn its focus to identifying session chairmen. It is planned as far as possible to have each session chaired by a member from North America and one from either Europe or Asia. A preliminary conference schedule containing the proposed scientific sessions has also been drawn up and provided to the SAB. The session chairmen will be expected to fill their sessions with a mixture of invited and contributed papers and it is planned to have a modest budget for each session for honoraria for the invited speakers. BM stated that while they have received a few names of individuals wishing to serve as session chairmen the SAB are still soliciting interest from other IIS members wishing to serve.

It is also planned to include a session for the Melvin Calvin award winner to present as was done at Heidelberg.

The BoT then discussed the mechanism for the nomination and selection of the IIS and Melvin Calvin award winners. Members of the BoT will send their nominations to CL to collate by the next BoT meeting. TM will utilize the BoR to solicit nominations from the IIS membership and will also forward those to CL prior to the next BoT meeting.

CL also stated that she plans to contact a potential site for the conference banquet in early 2014.

## **5. Election Committee update**

CL reported that she is beginning work towards forming the Election Committee for the 2016-2019 BoT. DH has provided CL a list of IIS members to help with the selection of committee members. BM stated that he has information from the last cycle of elections that he can forward to CL. The election ballots will be sent out in early 2015 to allow for the results to be announced by the 2015 Princeton meeting.

## **6. BoR update**

TM reported that he continues to have difficulty getting responses from the Russian and E. China members of the BoR. BM reported that a former member of the Pfizer group has relocated to China and has offered to help with the E. China Chapter and will forward TM the email address. TM also stated that the BoR has been discussing the idea on having yearly Chapter updates given at the local meetings to increase awareness of local Chapter activities among the wider membership. This could potentially be supported with some funding from the BoT to support travel for invited speakers from the Chapters. Based on positive feedback from the BoT, TM stated he would come back to the BoT with a more concrete proposal at a future BoT meeting.

#### **7. IIS website**

CL noted that the content of the website needs to be updated and will work with DH and the webmaster to update the content.

#### **Next BoT meeting**

This will be held in September and will be organized by CL.

David Hesk  
IIS Executive Secretary