

IIS Board of Trustees Meeting 1st February 2017

Present: Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Brad Maxwell, Bruce McKillican, Marwan ElMasri, Tomas Elbert
Apologies for absence: David Schenk

1. Training materials for IIS website

BMK updated the BoT on his efforts in obtaining training materials related to the use of isotopes, which will ultimately be posted on a page on the IIS website. It is intended this page to become a resource for both current and potential users of isotopes.

2. Prague Update

TE updated the BoT on the current status of the Prague meeting. The contract between the Czech Chemical Society and the IIS has been signed. The scientific advisory board is working well. A total of six plenary lectures have been confirmed to date with three additional planned which will cover the Melvin Calvin Award lecture, the Wiley Young Scientist award and the JLCR best paper award. An additional 20 minutes will also be reserved for an IUPAC speaker which is a requirement to receive IUPAC endorsement. The application for endorsement of the conference has been made to IUPAC. Seven oral scientific sessions are being planned, plus a poster session. The organizing committee is currently generating a price list for different levels of sponsorship and plan to complete this by the end of March. Sponsorship is being led by Crist Filer in the US and Dietrich Seidel in Europe. It is planned to send out the first announcement for the conference by the end of May and open the conference website for registration and abstract submission by October.

Action: DH to provide TE with current IIS email list.

In response to a question from AA about the collection of sponsorship funds, it was originally envisaged that funds would be collected in local currency and then transferred to the symposium account. JA and VD expressed concerns that this may not be the optimum way to do this hence TE stated he will look into the best way to collect sponsorship funds and update the board with his recommendation.

Action: TE to provide process for collection of sponsorship funds.

As regards the Melvin Calvin and IIS awards, BM suggested that members of the BoT should start the process by forwarding names for consideration for either award before the next BoT meeting. In addition a request for nominations from the IIS membership can be placed on the website. Current members of the BoT are not eligible to be nominated for either award.

Action: BoT members to forward BM their suggestions for IIS and Melvin Calvin award nominees by the next BoT meeting.

TE also stated that it is planned to hold the pre-conference BoT/ BoR meeting on the Sunday prior to the start of the conference. The main agenda of this meeting will be to select a venue for the 2021 meeting.

3. Membership update

DH updated the BoT on current membership status. The membership renewal process is currently underway. Current membership stands at 169 paid members.

4. Financial update

AA stated that there is currently about \$212,166 in the main IIS account. Additional funds (ca. \$40,000) are held in the Garden State Community bank, which is used to collect membership dues and conference registration fees via credit card payments. These funds are periodically transferred to the main accounts. AA stated that he plans to look at investment options for a portion of the IIS funds in order to generate a better return than is currently the case.

5. IIS Website

The BoT discussed the new website which has been designed by the IIS webmaster. A link to the new website has been forwarded to BoT members in order for generation of feedback on the new site. The new site has also been made 'mobile device' friendly. The information on the new site was directly downloaded from the old site, hence it will need updating prior to launch of the new site. BM stated he will contact the webmaster for ideas to ensure outdated information is efficiently archived and that only current and recent events appear on the main pages. Once the website has been finalized, it will then go live to replace the existing site using the current IIS website address. BMK suggested adding a contacts tab on the home page on which members can directly click on to contact members of the BoT. The BoT also agreed to set a goal of having the new website go live by the next BoT meeting.

6. 2019-2021 BoT Elections

BM stated he will begin the process in forming the election committee to oversee the elections for the 2019-2021 BoT. BM stated that one of the goals of the committee will be to increase participation in the election process by the IIS membership.

7. BoR Update

Formation of the BoR is overdue. Reps from the Chapters, once selected, need to select a Chairman to serve on the BoT. BM agreed to contact the individual chapters to follow up on the status on their respective BoR reps.

8. Isotope Publication 2017 Award

BM stated that he is currently beginning to review papers in JLCR, a number of which will be selected for further review by the BoT in the September time frame and ultimate selection of best paper. The author of the best paper will then be invited to give an oral presentation at Prague.

9. 2017 Goals

BM updated the BoT on suggested goals for the BoT in 2017.

- Increase membership, meeting attendance and interest in the IIS.
- Conduct the 2019-2021 BoT elections and increase member participation in the election process.
- Update and launch new IIS website.
- Complete annual financial audit and tax return in collaboration with Nicolini.
- Review IIS constitution with a view to potentially conducting an update.
- Complete formation of BoR with the BoR then to elect a BoR chairman to serve on the BoT.
- As part of the IIS website update, create a page which can be used to host training information and links other resources related to the properties, uses, procedures working with isotopes and applications of isotopes.

Next BoT meeting

This will be held in April/ May and will be organized by BM.

David Hesk
IIS Executive Secretary