

IIS Board of Trustees Meeting 16th December 2015

Present: Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Carolee Lavey, Ken Lawrie, Brad Maxwell, Bruce McKillican, Marwan Elmasri, David Schenk, Tomas Elbert

Apologies for absence: Thomas Moenius

1. Welcome New BoT members

BM opened the meeting by firstly thanking KL and CL who will be leaving the BoT at the end of the year and welcomed new BoT members BMK, ME and DS who will be serving on the BoT during the 2016-2018 term. ME will serve as President for 2016, BM for 2017 and JA for 2018.

2. Princeton Update

DH updated the BoT on the close out activities for the Princeton meeting. There were a total of 197 registrants with a total of 18 countries are represented with 56% of delegates coming from the USA. There were 96 attendees at the symposium banquet. DH noted that the Scientific Advisory Board did an outstanding job attracting very high quality plenary speakers and also acknowledged the hard work put in by the session chairmen. DH also added the organizers also attempted to add to the overall enjoyment of the conference by providing fully catered meal and coffee breaks throughout the week.

DH and AA also updated the BoT on the final symposium budget. The total expenses paid, which include the venue, honoraria, waived registrations and speaker travel expenses were \$121,300. Income from registrations was \$115,000 with \$21,000 in sponsorship raised by Crist Filer which exceeded the original goal of \$10,000. As a result the conference made a net surplus of \$14,700.

In response to a question from BM about the status of the conference proceedings, DH stated that 4 submissions have been received to date. The deadline for submissions is March 31st 2016. The proceedings will be published as a special edition of JLCR and will include full peer reviewed papers. DH also stated that he will be authoring a summary of the scientific programme which will be included as the opening article in the proceedings.

3. Prague 2018 update

TE updated the current status of the Prague meeting. The conference website is under design and it is planned to complete by early February 2016. A conference logo has been selected. Selection of members of the Scientific Advisory Board is in progress and a number of individuals will be contacted in early 2016 to gauge interest in serving. TE also stated that the organizers are planning to reduce the number of sessions and at the same time broaden the scope of the sessions. In response to a question from ME, TE stated that the website will be located on a server on the IOCB and that the domain 'IIS-

prague2018.cz' has been secured and paid for 6 years. TE also stated that it is intended to add links to the conference website from the IIS and IIS CED websites. AA has forwarded TE funds to reserve the conference venue. TE plans on forwarding a draft contact between the Czech Chemical Society and the IIS, which will state that the conference will be financially guaranteed by the IIS. In response to a question from ME, TE confirmed that registrations will be handled online through the conference website.

4. Vendor discussion

The BoT held a substantive discussion on ways to provide additional benefits to the vendors that support both the International and Local Chapter meetings. It was agreed that moving forward for future international meetings, in addition to the usual two free registrants and booth space provided in the vendor fee, vendors will also be offered the option of having their company logo and hyperlink placed on the conference website. It was also agreed that the local chapters will also have the option of offering this enhancement on their respective local websites.

5. Membership update

DH stated that the membership renewal process is in progress with the membership packets ready for mailing during the week of December 21st. The mailing list has been updated with the addition of attendees at Princeton.

6. Financial update

AA updated the BoT on the current IIS finances. The current balance for the main IIS account stands at \$225,000. In response to a question from JA on whether there are any taxes due on the account, AA stated that as a US registered non-profit organization, the IIS is exempt from Federal Income taxes.

7. 2015 goals

BM provided an update on the BoT 2015 goals

- Run successful international meeting in Princeton: Complete
- Select organizer and venue for 2018 international meeting: Complete
- Expand IIS membership: Ongoing
- Run 2015 elections for 2016-2018 BoT: Complete. It was noted though that efforts to attract more members to run for BoT offices should continue
- Update IIS website: Information has been updated as appropriate and greater efforts have been made to remove outdated information. Additional efforts for updating design and look of website still to be done.
- Update IIS Council: Deferred to 2016.
- Improve WCI/IIS contacts: Ongoing. ME will replace BM as a US regional representative on a WCI committee.

ME suggested to improve election participation, time be set aside during the business meeting at local Chapter meetings to explain the role of the different BoT offices and field any questions from members about the offices.

Next BoT meeting

This will be held in February or March and will be organized by ME.

David Hesk
IIS Executive Secretary