

IIS Board of Trustees Meeting 21st November 2013

Present: Alban Allentoff, Jens Atzrodt, Volker Derdau, Dave Hesk, Carolee Lavey, Ken Lawrie, Brad Maxwell

Apologies for absence: Thomas Moenius

1. Financial Report

AA stated that \$81,133.75 was transferred from the Heidelberg accounts to the central IIS accounts. The majority of these funds were sent against an invoice to the CED prepared by AA. JA indicated that they have held onto €5,000 to cover any potential tax liability which will be resolved by years end. This gives a current balance of \$261,422.75. DH continues to manage a separate NYCB account to facilitate payment of membership dues and registration fees for local chapter meetings

2. Membership update

DH updated the BoT on the current membership status which has not changed from when last reported on July 3rd at 193 members paid through the end of 2013. DH is organizing the 2014 membership mailing which will go out in December and has incorporated recent non member attendees from local chapter meetings in the North East US, Central Europe and the UK in the mailing. A total of 577 renewals will be mailed out.

3. Formation of North American Chapter

BM reported on the progress on the formation of the North American Chapter. DH sent out an email to members of the Canadian, North East US and Central US Chapters outlining the proposed merger and asking for comments or suggestions. DH reported that all comments returned were in favour of the proposed merger. The next step will be to formally present this at the North East US business meeting and put it to a vote. Assuming approval, the Chapters would be formally merged into the North East US Chapter and the name changed to North American Chapter, effective Jan 1st 2014. At this point the Central US and Canadian funds would be combined with the NE US funds under a North American Chapter account. It was noted that the formation of the North American Chapter would not prevent re-activation of local chapters in the future should the membership numbers increase.

Post meeting note: The proposal was formally approved at the North East US business meeting.

4. Princeton 2015 update

DH updated the BoT on the plans for the 2015 meeting. DH stated that a contract has been signed with Cvent to design and host the conference website for registrations and abstract submissions. DH, CL and Eric Soli have been in discussions with Cvent to design the initial build of the website and a first draft has been completed. DH has also

been in contact with Merchant services about setting up 'on line' credit card payments on the Cvent site and approval has been obtained. DH stated plans are to launch the website in early 2014 and activate the registration portal about a year out from the conference.

DH also stated that work on setting a preliminary budget was completed and forwarded to AA for review and then onto the BoT prior to this meeting. The budget is planning for a meeting of 150 attendees and 15 exhibitors. The early member registration fee is projected to be \$650 and the organizers also plan to offer a daily registration fee of \$225. The scientific advisory board (SAB) has held three meetings so far with the main focus on the selection of Plenary and Invited lecturers and the make-up of the parallel scientific sessions. Currently there have been firm acceptances from Stephen Buchwald, Tobias Ritter, Victorinique Gouverneur, Robert Gillies and Jeff Bodie with several other speakers tentatively accepting. The SAB plans to firm up the remaining plenary lecture slots and then turn its focus to identifying session chairmen. A preliminary conference schedule containing the proposed scientific sessions has also been drawn up and provided to the SAB. The session chairmen will be expected to fill their sessions with a mixture of invited and contributed papers and it is planned to have a modest budget for each session for honoraria for the invited speakers. BM stated that while they have received a few names of individuals wishing to serve as session chairmen the SAB are still soliciting interest from other IIS members wishing to serve.

It is also planned to include a session for the Melvin Calvin award winner to present as was done at Heidelberg. KL suggested adding the selection of candidates for the Melvin Calvin and IIS awards be added to the agenda for the first BoT meeting of 2014.

CL stated that she plans to visit a potential site for the conference banquet in early 2014.

5. Election Committee update

KL reported that the Election Committee for the 2016-2019 BoT will need to be formed next year. As 2014 President, CL will be responsible for forming and chairing the committee. The election ballots will be sent out in early 2015 to allow for the results to be announced by the 2015 Princeton meeting. KL suggested holding a joint meeting of the current and future BoT at Princeton if possible.

6. AOB

The board briefly discussed recent local meeting attendance and declining membership. It was noted the shift from isotope chemists in the traditional pharmaceutical groups into specialty isotope CRO's has continued.

Next BoT meeting

This will be held in February and will be organized by CL.

David Hesk
IIS Executive Secretary