

IIS Board of Trustees Meeting October 28th 2011

Present: Crist Filer, Dave Hesk, Ruth Hough-Engel, Carolee Lavey, Brad Maxwell,

Also present: Jens Atzrodt, Volker Derdau

Apologies for absence: George Ellames, Alex Susan

1. Financial Report

RHE updated the BoT on the IIS Finances. The total in the accounts directly administered by RHE is \$176,303.47. Additionally there is \$59,000 in the New York Community bank account managed by DH, although \$24,000 of these funds are registration fees and sponsorships for the North East meeting which will be transferred to the North East account. RHE stated that there were still two small outstanding bills to be paid and in addition she has the audited IIS financial statements for distribution to the BoT.

Post meeting note: DH transferred \$30,000 from the NYCB account to RHE for deposit in the IIS money market account.

2. Membership Report

DH reported that he will shortly be initiating the 2012 membership renewal process and is in contact with the printing and mailing firm. Included in the mailing will be a card allowing members to indicate which of the Google IIS Discussion groups they would be interested in joining which will be ultimately be returned to the three discussion group leads. Prior to initiating the membership mailing, DH will be updating the membership lists from the attendees from the CED and North East US meeting. DH will also reach out to GE to obtain the attendee list from the UK meeting.

Action: DH to contact GE to obtain UK meeting attendee list

3. IIS Discussion groups

In response to a question on CL regarding the plans for the operation and design of the Google groups, BM stated he plans to release the administrator rights to the leads for the three groups in the next week or so. As the cards are returned from the membership mailing, DH will forward these to the appropriate group lead to allow them to send invitations to members wishing to join these groups.

Membership of these groups will be restricted to IIS members only and will be activated upon receipt of an invitation by the group administrator.

4. EC Consultation of Scientific information in the Information Age

BM reported on behalf of GE and stated that GE has actively circulated a survey sent to Wiley which was distributed by the European Commission to gather feedback to assist the EC in adopting a recommendation on access and preservation of digital scientific information.

Post meeting note: GE stated that a draft response to the EU survey was drawn up with input from BoR members from an EC country; GE, John Allen, Volker Derdau, Ken Lawrie and Corina Simion and after review by BM was submitted to the EC on behalf of the IIS.

5. ^{14}C Shortage Update

CF stated that recent efforts to initiate a restart of production of ^{14}C in the US have not succeeded, but at the Bad Soden meeting, SCK-CEN (Belgium Nuclear Research Centre) were circulating an expression of interest form to allow them to put together a case to potentially start production of ^{14}C . DH also added that ^{14}C supplies are generally still available but at a much higher price than pre-shortage. It was agreed that having a second supplier of ^{14}C in the market place would go a long way to providing some better assurance of supply.

6. Elections update

BM stated that he has received a schedule from CF detailing the key milestones in the election process from the 2009 elections and has updated them around the timing of the 2012 General assembly. This was previously circulated to the BoT members. Nominations will start on Jan 1st 2012. BM will present the new election process at the North East meeting and distribute the slide deck to K. Lawrie for presentation at the UK meeting. The two major changes mean that candidates can now only run for a single office and there will be three regional trustees elected from North America, Europe and Asia who will sit on the 2013-2015 BoT. DH stated that some thought will need to be given to the design of the ballot forms as there will likely need to be three sets of forms printed depending on the region they will be sent to.

Action: DH put together a draft ballot for template for distribution to the BoT

7. Heidelberg Update

JA and VD updated the BoT on progress with the Heidelberg meeting. All the plenary lectures have been filled and three additional key note lectures have been scheduled. Identification and contact with prospective session chairman is largely complete with the exception of the Production of Isotopes Session. An additional chairman is still

being sought for sessions 5, 6 and 12. A number of invited lectures have also been confirmed, with the idea that these will lead off the parallel sessions. A draft schedule has been put together, with synthesis being the primary focus for Monday and Thursday and applications and DMPK being the focus for Tuesday and Wednesday. The hope is that with more focused days, it may attract people with specific interests to attend one or two days who would otherwise not attend the whole 4 day meeting.

A second announcement will be going out shortly and the registration link on the conference website will go live in December. It is also planned to go live with the abstract link on the website at around the same time once all the Session Chairmen are finalized. At this time advertisements for the conference will be distributed, including something in JLCR.

CF indicated that he is actively working on sponsorship in the US, with Dietrich Seidel covering Europe. Initial response is slow.

VD also reported that €2,000 has been spent to date and some sponsorship and advertizing income has been received. The organizers are being very conservative with offers of financial support for the plenary and key note speakers. Additional expenses paid to invited lecturers and Session Chairmen from academia will be contingent on the conference generating a surplus.

VD also added that Conference coffee mugs have been produced to advertise the conference and were sold at the Bad Soden meeting. BoT members wishing to obtain one of these mugs should contact VD directly.

CF suggested that a local liaison to work with the vendors be appointed.

8. IIS Web site

In business held over from the last meeting the BoT agreed unanimously to offer the IIS Webmaster a 10% increase in his quarterly rate for managing the IIS website effective January 1st 2012. BM will notify the webmaster of the BoT decision.

Action: BM to notify the webmaster of the increase in his quarterly rate.

9. 2011 Goals update

BM updated the BoT on progress towards the 2011 goals. The goals around constitution and election reform have been completed and the election committee has been convened. As discussed above the Discussion groups are in the process of being set up and additional work to update the Web site still needs to be carried out and should be ongoing. WCI and IIS cooperation efforts are still ongoing at a low level. The BoT has

also continued to work on the ¹⁴C shortage and CL has continued her efforts around increasing membership.

10. AOB

None.

Next BoT meeting

This will be held in early 2012 and will be organized by AS.

David Hesk
IIS Executive Secretary