

IIS Board of Trustees Meeting 24th October 2019

Present: Jens Atzrodt, Volker Derdau, Chad Elmore, Marwan ElMasri, Dave Hesk, Matt Hrapchak, Brad Maxwell, Bruce McKillican.

1. Membership Update

DH updated the BoT on current membership status. Current membership stands at 142 members paid through 2019, 98 paid through 2020 and 56 paid through 2021. DH will be initiating the membership renewal process in November. DH will include a prospective member form in the mailing which can be given out to prospective new members.

2. Financial update

BM stated that there is currently a total of \$194,217.83 held in the main IIS accounts. Of this \$85,585.48 is earmarked for support of international meetings, \$9,833.96 is held in the general account and \$98,798.39 is held in a business investment account. BM stated that he is in the process of removing AA, the former CFO, from the account and will add DH as a back-up. Additional funds (\$30,818.14) are held in the Garden State Community bank, which is primarily used to collect membership dues via credit card payments and also as a placeholder for North American Chapter meeting registration fees. These registration fees are then transferred to the North American Chapter treasurer to allow payment of the meeting expenses. BM also stated that Nicolini has completed work for the 2018 and 2019 audits BM plans to look at other investment options such as CD's to improve the rate of return on the accounts.

3. Raleigh 2021 update

BMK updated the BoT on the current status of the 2021 meeting. A Scientific Advisory Board has been formed and the first meeting to start planning the scientific programme has been held. BMK also stated that he is working with Cvent to build the conference website, the basics of which were cloned from the Princeton meeting website. Plans are to have the website launched by early to mid 2020. BMK is also compiling a list of contacts at local universities in the NC, SC, VA, TN and GA area to promote the conference. Also under investigation is the availability of local hotels to the conference centre and the possibility of organizing a conference excursion on the Wednesday afternoon as was done at a number of earlier meetings such as Dresden. It was noted that in order to properly plan for the scientific sessions, a decision whether to block out Wednesday afternoon for an excursion will need to be made soon. BMK also plans to contact Wiley to see whether they will be willing to support the Young Scientist Awards that they have supported at previous meetings.

The BoT then held a substantive discussion about potential venues for the 2024 meeting. DH will contact the UK chapter to gauge their potential interest in hosting the 2024 meeting.

4. IIS website update

The BoT held a substantive discussion on the future of the IIS website. Due to a cyber-attack earlier in the year, access to website administration is currently blocked and will only be opened to a trusted IP address. ME reported that his efforts to find a suitable person to work on a redesign of the website have met with limited success so far.

It was agreed a better approach would be to look at professional website providers to redesign and host the website. This would create a website with a higher degree of security but at the same time also allow BoT members improved access to update content. Potentially such a website could also be used to host a payment gateway for membership renewals.

ME will research into different providers and report back to the BoT at the next meeting. It was suggested that quotes be obtained and potential providers be invited to present to the BoT.

Next BoT meeting

This will be held in January/February 2020 and will be organized by JA.

David Hesk
IIS Executive Secretary