IIS Board of Trustees Meeting January 31ˢᵗ 2006

Present: Richard Heys, Dave Hesk, Brad Maxwell, Alex Susan, Crist Filer, Dennis Dean, Scott Landvatter, Ken Lawrie

1. President's Report

RH opened the meeting by stating his main goals as President will be to provide support to the Edinburgh Symposium, ensure a successful 2007-2009 BoT election process and set the foundations for the 2009 symposium

2. Financial Report

SL stated that he had recently received from Nicolini their completed audited financial statements for IIS for 2004. He also presented the most recent Balance Sheet and profit and loss statements from Nicolini (see attached). SL noted that the only item of concern from the accountants was that they could not verify the amount of dues paid be each member during 2004. SL stated that Nicolini suggested that a schedule showing each member, amount paid and what year they paid be prepared in future years. Since they could not verify that membership income was "reasonably stated" (their phrase), they have listed $13,872.00 as unearned revenue under current liabilities. DH stated that in response he has added an additional column in the membership database which captures the requested information.

In response to a question from RH, SL confirmed that Nicolini had completed the annual filing with the State of New Jersey and in response to an action from the previous minutes, SL stated he will Email the BoT the details of the 6170-Miscellaneous entry of $10,791.09.

3. Secretary's Report

DH stated that there are to date 319 paid 2006 members, and when the members from Russia, China and Romania and the life members are included the total rises to 400. This compares to a total of 320 paid in 2005. In addition due to the three-year membership option, there are 116 paid members for 2007 and 53 for 2008. There are 44 new members in 2006 and 45 members from 2005 who have not renewed.

Chapter / Region	Total
NE US Chapter	118
Central US Chapter	132
UK Chapter	30
Central European Chapter	66
Canadian Chapter	13

Japan /Far East	10
Romania	31
China	31
Russia	14
Total*	**445**

* includes 45 non-renewing 2005 members as of Jan 31st 2006.

AS stated that he has been in contact with Corina Simion from the Romanian Chapter asking her to petition her institution to join the IIS as an Associate Member, and that this approach should be explored with the Russian and Chinese Chapters. RH also added that continuing to grant blanket waivers of membership dues to all members of Chapters in "less developed countries" fails to take account of local economic realities, and will increasingly become unfair to the rest of the membership as the economies of these countries, their regions or industries advance. It was generally agreed that when employers become able to afford to pay their fair share, either as Associate Members or by supporting their employees as individual IIS members, they should be encouraged to do so.

After further discussion, it was agreed that the BoR would be an appropriate mechanism to further pursue this idea.

Action: DH to Email 2005 non-renewers.

4. BoR Update
BM updated the BoT on the recent activities of the BoR. A teleconference was held in late November to discuss the BoR selection of its 5 IIS Council members. Members of the BoR are currently evaluating their choices for membership of the Council, which will be pooled and rank ordered via a similar mechanism previously used by the BoT. Once complete, BM stated he will begin making contact with the top five choices.

BM also stated that the BoR will continue with its efforts to expand the IIS membership outside the North American, W. European areas and work to improve contacts with the Chapters from Romania, Russia and China. On going dialogue will continue with members of the ICI community. KL noted that several members of the ICI community will be present at Edinburgh for the Short lived isotopes session and that the organizers of the Seoul ICI meeting will have exhibit space at Edinburgh.

In response to a question from KL regarding some feedback he has received from the UK and CED members of the BoR, BM stated that he will continue to ensure

that all members of the BoR are included in the distribution lists. He also stated that although the Canadian Chapter is currently inactive, he continues remain in contact with Y. Nadeau, who has previously expressed interest in re-starting the Chapter. In response to a question from RH about the posting of the BoR minutes on the website, BM stated he had forwarded them to the webmaster for posting, but will follow up to make sure this was done.

5. Edinburgh 2006
a) Financial and scientific update

KL updated the BoT on the Edinburgh meeting. To date £38,172 in sponsors has been received and £22,500 from exhibitors. 29 individual registrations have been received through January 11th. At present, although there is a projected deficit of £13,626, KL stated that he was hopeful that the number of exhibitors would double and additional sponsors would be forthcoming which would likely enable the conference to break even or turn a small profit. This is assumed on 400 registrants attending the conference. KL also stated that an Email drive will be initiated shortly to further publicize the conference.

In response to a question from DH about the adding American Express as a credit card payment option, KL stated that this was previously considered and not offered due to the high cost, but would re-examine the idea. In response to a question from SL whether core IIS funds would be needed, KL stated that the Conference centre will be mailing an invoice of 55% of the total Licence fee imminently, with the remaining 30% due to be invoiced one month from the start date of the conference.

KL also updated the Board on the progress of the scientific sessions. All the Plenary lectures are filled and the individual sessions are progressing well. The proceedings will be published in a special edition of JLCR, with the same page limits as previously used for past editions. It is planned to have all articles submitted 'on line'. Publication as a JLCR edition will facilitate searching of the proceedings due to its 'on line' availability.

KL stated that provisions have been made to allow for the setting up of side sessions, as were held at the Boston meeting. RH noted that there is reference to this on the Conference Web Site. KL also stated that he will arrange space at the Conference Centre for the BoT/BoR lunch meeting, which is traditionally held on the opening Sunday afternoon of the conference. There will likely be an additional charge for this, which will need to be covered by the core IIS funds.

KL thanked CF for his efforts in attracting sponsorship for the conference, which was readily endorsed by the rest of the Board.

b) IIS and Melvin Calvin Awards
A substantive discussion on potential recipients for the IIS and Melvin Calvin awards was held. It was agreed that current members of the BoT should not be eligible for either award. RH and KL agreed to summarize the credentials of the agreed candidates for the Melvin Calvin and IIS awards respectively, for consideration by the BoT via Email.

Action: RH and KL to summarize candidate credentials for Melvin Calvin and IIS awards.

KL noted that the Conference Dinner will not be an amenable forum to present the awards and that an alternative time during the conference will be needed.

c) Wiley Awards
KL stated Wiley is offering $1000 to fund up to four 'Young Researcher Awards' to attend and present at the conference. Nominees should be under the age of 40. It is planned to publicize these on the Web Site and in JLCR. AS suggested that professors in appropriate areas of research be approached to nominate students in their groups. RH also suggested that the BoR contact the local Chapters for nomination suggestions from the IIS membership at large.

6. 2006 IIS Elections
CF updated the BoT on plans for holding the IIS elections. The frame work for holding the elections is in place. To address concerns about the lack of candidates running for office, a reminder Email was sent out in early January soliciting nominations and a follow up will be sent out in mid-February. CF also stated he will be contacting Dietrich Gantz for his insights on the 2003 elections.

Action: DH to Email IIS membership on the elections in mid-February.

A draft of the ballot form submitted by DH to the Board was approved. DH also stated to be eligible to stand for IIS office or vote that he will need IIS members to be current with their dues by March 1st 2006 to allow enough time for the printer to print and mail out the ballot forms by the April 1st deadline.

7. Funding Request
RH stated he had received a request for funding from core IIS funds from a retired member of the IIS to assist in attending the Edinburgh meeting. He noted that this request is not without precedent, as such funding was approved for Prof. Pichat for the Boston meeting. It was agreed that the Board should have a

policy in place to consider these requests in a uniform and equitable manner. It was generally agreed that the requestor should be retired, have made significant contributions to the field and to the IIS, and that the funding would be in the form of waived registration fees and/or fees for the conference dinner etc. RH stated he would summarize these points in a formal written policy for the BoT to approve by Email.

Action: RH to summarize above points in a formal policy document for BoT approval.

AS also noted that funds are available for retirees to attend IIS conferences if they have an interest in presenting in the scientific sessions.

8. AOB

BM stated that for future teleconferences, the MCI Conference call he set up can be used.

A number of additional agenda items were held over until the next BoT teleconference, which will be co-ordinated by RH.

David Hesk
IIS Executive Secretary