

IIS Board of Trustees Meeting 24th January 2012

Present: Dave Hesk, George Ellames, Carolee Lavey, Brad Maxwell, Alex Susan

Also present: Jens Atzrodt

Apologies for absence: Crist Filer, Ruth Hough Engel

1. Financial Report

Prior to the meeting RHE updated the BoT on the IIS Finances. The total in the accounts directly administered by RHE is \$206,017.42. Included in this total is \$14,741.25 in the symposium checking account which has not yet been transferred to the symposium treasurer. RHE also reported that she is not aware of any outstanding bills.

2. Membership Report

DH reported that the membership renewal process is well underway. Some positive response has been obtained from non-member attendees of the North East US, UK and CED meetings. DH will send out a reminder email to non responders in the next 2 weeks.

Action: DH to Email a reminder to members who have not yet renewed their IIS membership.

Currently there are 197 Paid members through the end of 2012, 5 life members and 54 members from 2011 yet to renew. Together with the membership from Romania, Russia and China, the membership total stands at 342.

DH will also send out an invoice to the Romanian and Russian Chapters for their Associate Membership dues.

Action: DH to invoice Romanian and Russian Chapters for Associate membership dues.

In addition DH has also collected responses to join the new Google based IIS Discussion groups with the majority of responders indicating that they wish to join all three groups. BM stated he has released the administrator rights to the leads for the three groups. GE noted that should one or more of the Discussion groups reach the size that qualifies them for a BoT representative, members of multiple groups would have to select the one they wished to represent them on the BoT.

3. EC Consultation of Scientific information in the Information Age

GE reported that the response to the EU survey drawn up with input from BoR members from an EC country; GE, John Allen, Volker Derdau, Ken Lawrie and Corina Simion was submitted to the EC in September on behalf of the IIS. A summary report

on all the responses was supposed to have been published in the autumn of 2011, but nothing has appeared to date.

4. ¹⁴C Shortage Update

The BoT held a brief discussion on the ongoing ¹⁴C shortage. There are no new developments to report since the last BoT meeting. The supply shortage is expected to continue for another 1-2 years. SCK-CEN (Belgium Nuclear Research Centre) attended the Bad Soden CED meeting and circulated an expression of interest form to allow them to put together a case to potentially start production of ¹⁴C. GE stated that he is attempting to contact SCK-CEN to get an update on the status these efforts.

5. Elections update

BM updated the BoT on the 2013-2015 elections. The application forms have been posted on the website but currently are only accessible through a Google account. BM is working with Slava to change this to allow for direct access of the form. One nomination has been received to date which will be forwarded to the election committee for review. BM and DH will send out a reminder email to the membership in the next one to two weeks asking for nominations and reminding everyone that these need to be received by March 1st.

Action: DH and BM to send out a reminder email to the membership calling for nominations.

Action: BM to contact Slava to simplify the access to the election application form.

DH stated that he has drafted three ballot forms which will be sent out separately by global region. The ballots will have the same nominations for President, Vice-President, CFO, and Secretary but will also have a different Regional Trustee depending on the geographic region. CL noted that for a region to qualify to have a Regional Trustee on the BoT, the membership of that region must be at least 10% of the total IIS membership.

6. Heidelberg Update

JA updated the BoT on progress with the Heidelberg meeting. The conference registration and abstract submission tool is now live on the conference website and email announcements have gone out to the entire IIS membership. Details on the conference have also been posted on the IIS website. To date there are 6 registrations, 7 exhibitors and 2 sponsors. In response to a question from AS, JA confirmed that all Plenary and Invited speakers have been confirmed. JA also stated that a block of 20 rooms have been reserved in one of the hotels for the Plenary speakers which could also be used for the IIS and Melvin Calvin award recipients.

Detailed instructions have also gone out to each of the session chairmen providing information on how to access the submitted abstracts for their respective sessions. JA also reported that the symposium treasurer will be providing frequent financial updates to the BoT.

Action: JA to contact the Symposium Treasurer to provide update on the budget.

As was done at past symposia, with the exception of the IIS and Melvin Calvin award winners, speaker expenses will be covered out of the symposium budget. JA stated that the organizers are being very cautious with offering expenses to speakers and noted that interest in the conference remains high in the absence of significant financial support for the plenary and invited speakers. Break even for the conference is projected at about 150 registrants. While this appears based on previous attendance to be a modest total, it was agreed in light of current travel restrictions being imposed by many companies, it will still require significant effort to reach this level of attendance and that every effort to widely publicize the meeting will need to be made. Wiley has offered to advertize the meeting on the back cover of JLCR for the next two issues and will consider whether it would be possible to advertize in other chemistry and DMPK based Wiley journals.

The Melvin Calvin and IIS award winners have been notified and as stated earlier, their travel expenses and registration will be covered from general IIS funds which will be reimbursed by RHE after these expenses are submitted by the award recipients. The Melvin Calvin award will be given at a special session of the symposium, which will include a lecture given by the award recipient. The IIS awards will be given out at the symposium banquet.

JA also stated that the organizers are in discussions with Wiley as regards publication of the conference proceedings. It has been decided not to publish all the extended abstracts as separate articles in the Proceedings as per the Edinburgh meeting due to the negative effect on the impact factor of JLCR. In addition based on negative feedback from the authors of the extended abstracts that were grouped together and published as a complete session article following the Chicago meeting, it has been decided not to repeat this process. Hence a special edition of JLCR will be published which will contain selected peer reviewed full length articles.

Production and distribution of the Conference handbook is still under discussion with Wiley, with a view to possibly making this available to all JLCR subscribers and then distributing this at the conference to attendees.

7. AOB

None.

Next BoT meeting

This will be held around March 2012 and will be organized by AS.

David Hesk
IIS Executive Secretary