

IIS Board of Trustees Meeting, March 28th 2005

Present: Scott Landvatter, Richard Heys, Brad Maxwell, Dave Hesk, Dennis Dean,
Apologies: Ken Lawrie, Crist Filer, Alex Susan

1. Website

SL reported that he had contacted Slava Levin and had agreed, subject to approval of the Board, on a written proposal for Slava Levin to administer the Website, with a quarterly billing procedure where Slava will be paid for each quarter in advance. The agreement can be terminated by either party with a 30 day notice. The Board unanimously agreed to the proposal.

BM stated that he will ask AS to approach Slava and ask him to present training on the Web site at the central IIS meeting. This could apply to the BoR members who will be responsible for updating the local Chapter sections of the web site and other interested individuals and would provide some back-up capability for managing the web site. DD suggested that Slava make a general presentation at the Central IIS meeting outlining the new web site and this could be used as an opportunity to solicit input from the membership.

Post Meeting Note: As Slava will not be available during the Central US meeting he has offered to write up instruction sheets for distribution and will be available by Email and/ or phone to answer questions.

2. Formation of IIS Council

DD opened the discussion by summarizing actions by the BoT to set up the IIS council to date. As agreed by the Board at the February teleconference, each member of the BoT submitted a list of 5 individuals, ranked in order of preference to CF, as suggestions to approach to serve as members of the IIS Council. This list was then circulated to the Board by Email.

The Board then held a substantive discussion discussing the role of the IIS Council and discussed different perspectives on the future role and direction of the IIS. It was concluded that the Council should be made up of a cross section of individuals from academia and industry, with a diversity of scientific expertise. It agreed that a Council composed solely of former members of the BoT would not be as much an asset to the current BoT as a more diverse group. It further concluded that the BoT consider approaching individuals located in geographical areas where the IIS is not currently strong, such as India, China, Japan and Australia, where they could offer advice on how to expand the IIS reach into these areas.

SL suggested that the general topic on the future direction of the IIS should be included at the general business meeting in Edinburgh next year to allow input from the membership. In the meantime, it was suggested that the BoT keep the membership informed through the web site and solicit input from the membership.

Based on the discussion, the Board concluded that it needs to reconsider the original list of names for the IIS Council and that members of the Board should submit their ideas on the make up, of the Council to CF for discussion at the next IIS teleconference.

Action: BoT members to Email CF their ideas for the make up of the ICI Council.

3. ICI Integration Update

The Board discussed the content of the letter to be sent to the ICI community and agreed on changes to the text. It was agreed to offer a one year waiver of membership dues to individuals located in countries defined as low or low middle income as defined by the World Bank, with the expectation that in future years, members from these countries will petition their respective employers to join as Associate/Corporate members.

Action: DH to make agreed changes to letter and circulate to BoT for final approval.

DH stated that for the mailing to reach the ICI delegates prior to the start of 5ICI, he will need to obtain the ICI mailing list in the next week. He stated that he was aware that AS had been attempting to obtain the mailing list from Carlo Chemaly, but has thus so far had no response from Carlo. BM stated he will follow up with AS to check on the status of obtaining the mailing list. If the mailing list is received in this time frame, it should still allow sufficient time to check over the list and remove current IIS members before forwarding to the printer. DH also stated that receiving the list after next week will likely mean that the mailing will not reach the ICI delegates before the start of the ICI conference.

Action: BM to check with AS on status of efforts to obtain ICI mailing list.

Next BoT Teleconference

As decided at the February teleconference, the next teleconference will held at the Central US Chapter meeting on June 9th at 9am CDT. The set up for the teleconference will be co-ordinated by AS and BM.

David Hesk
IIS Executive Secretary