

IIS Board of Trustees Meeting, October 28th 2004

Present: Scott Landvatter, Richard Heys, Brad Maxwell, Alex Susan, Dave Hesk, Crist Filer, Dennis Dean

Apologies for Absence: Ken Lawrie

Invited: Carlo Chemaly, Mike Marx, Chris Darabant

1. President's Report / Edinburgh Update

DH presented the President's report on behalf of KL. As previously reported 'In Conference' have been retained to assist in the non-scientific aspects of organizing the meeting. They will handle registrations, collect abstracts, book hotels and liaise with the conference centre. The Scientific sessions have been drafted out and identification of Session Chairmen is well underway, with expected completion by the end of this year or early next year. Instructions to the Session Chairmen will follow shortly afterward. A UK based individual(s) will be appointed to liaise with the Session Chairmen and offer assistance in planning and co-ordination of the scientific sessions.

Invitations to the plenary speakers have gone out. There will be a total of four.

The organizers are working with 'In Conference' to build a range of sponsorships. Letters and a brochure to potential sponsors should be mailed out by the end of the year. To date four sponsors have committed so far.

Post meeting note: The web site for Edinburgh 2006 is www.isotopes2006.com.

In response to a question from RH about the financial arrangements with 'In Conference' the BoT agreed that the organizing committee should provide the BoT a financial update.

Action: KL to provide the BoT with a financial update on the Edinburgh meeting.

2. BoR Update / ICI update

BM gave a brief summary of the May BoR teleconference. A group consisting of BM, Rose Marie Diebel and Matt Braun has been formed to draft a charter to outline the role of the BoR. Also discussed were ideas to increase membership, which included encouraging student participation in IIS meetings and also promoting summer students working in isotope labs. BM relayed that this had been very successful in his own lab.

CC and AS then updated the BoT on the status of 5ICI and the ICI /IIS integration proposal. As for 5ICI, the organization is ongoing but is behind schedule due to the fact it was only given to CC to organize about a year ago. A scientific committee, has been formed and the first announcement has been mailed out. The Web site should be on schedule in about 2 weeks and the 2nd announcement should also be sent out in about 2 weeks. The scientific committee has started to receive some abstracts and about 150 expressions of interest from the first call for papers and about 70-80 requests for pre-registration. CC indicated that delaying the conference from April to September would not be of much help as the European Commission Radioisotopes Project he is part of will be discontinued in July 2005 and that he would no longer be available to work on 5ICI.

CC updated the BoT on efforts towards the Integration of ICI within IIS. In terms of progress made to date, the IIS BoT and the IMSC (International Monitoring and Steering Committee) of 5ICI have agreed to a declaration of intent and agreed to the formation of a sub-committee. In addition the websites of both the IIS and 5ICI reference each other. CC also highlighted some areas of concern, as the sub-committee has yet to be set up and as indicated earlier, the Isotopes Project will be discontinued in July 2005. As away forward, CC reported that the 2nd announcement for 5ICI will contain a leaflet explaining the Integration proposal and participants to the conference will receive details on the proposal. A referendum or vote with the timing to be devised by IMSC would then need to be held.

After thanking CC for his presentation SL stated that the IIS BoT would need to see a detailed proposal outlining exactly what the proposal would entail for the IIS membership and the 5ICI participants. He also expressed some concerns about the financial risk to the IIS should ICI join IIS as a division and continue to organize conferences independently of the IIS, as the IIS would now be financially accountable for these conferences. He stated he believed that such a decision would need to be approved by the membership of the IIS. DD agreed that if the ICI community were to join IIS as a separate division, the IIS membership would need to be balloted. However he pointed out that any attendee of previous ICI conferences and the forthcoming 5ICI, is free to join IIS as a member and this would require no further action of the IIS BoT. A similar opinion was offered by BM. RH stated that in re-writing the IIS constitution, provisions were made to allow further expansion of the IIS and that this could allow the ICI community a mechanism to organize themselves into a formal society under IIS.

After further discussions it was agreed that the sub-committee (BM, AS and RH) from the IIS and the ICI members work together to draft a concrete proposal for one idea on how this integration would occur, for presentation to the IIS membership.

3. Financial Report

SL stated that the Audit has been completed and copies distributed to the BoT members. He also stated that the finances are still in a transition state as the previous treasurer is in the process closing out the old accounts, and transferring the balances to DH for deposit in the new IIS account. This is with the exception of a CD, which matures in Jan 2006, which the outgoing treasurer has agreed to manage until its maturity, to avoid the loss of an interest penalty.

SL stated that budgeting information has been distributed to the BoT, which uses the Quickbooks accounting programme, used by both SL and Nicolini. This includes all the expenses, as broken into major categories of expense, to be shown from years 2001-2004. Going forward as more years are added, the program will allow much more accurate tracking of expenses, especially during the build-up to International Symposia.

In response to a question from RH on membership dues collected in 2004, SL stated that the \$25,000 figure reflected actual membership dues paid into the IIS account. In addition to a further question from RH, SL stated that the current arrangement of the Secretary paying the membership dues into the IIS account and providing Nicolini with monthly updates is working well.

4. Secretary's Report

DH presented the most recent membership data. As of Oct 27th, there were 301 paid members, 4 life members and 68 members from Romania, Russia and China, giving a total of 373 members for 2004. This compares with 301 paid, 4 life and 61 Romanian, Russian and Chinese members, totaling 366 for 2003. The 2004 figures include 91 new members who were not members in 2003 and 91 members from 2003 did not renew in 2004. A large majority of these can be attributed to pharmaceutical company mergers.

The three-year membership option is proving to be popular with the IIS membership as there are 200 paid memberships for 2005 and 174 for 2006 in place.

A breakdown of the chapter membership is given below:

Chapter / Region	Total
NE US Chapter	111
Central US Chapter	92
UK Chapter	32
Central European Chapter	56
Canadian Chapter	8
Japan /Far East	6
Romania	28
China	26
Russia	14
Total	373

5. IIS Membership renewals

As a follow up to preliminary discussions at the June 2004 BoT meeting regarding the merits and three year v one year memberships and the difficulty of managing this with the Chapters, DH. stated that after careful consideration, and the fact that that it is the overwhelming favoured option for membership renewals by the IIS membership, the three year membership option should be retained. To assist in the management of the membership list, DH proposed that he send the local chapters periodic updated membership lists to assist them in managing their local membership. This will enable the local chapters to collect dues if they should wish to do so and may help in increasing the overall IIS membership if non-IIS members attending local meetings are charged a membership fee as part of the registration. The BoT agreed that the three-year membership should be retained and was supportive in the Secretary's proposal to keep the local chapters supplied with current membership lists.

6. J.Labelled Compounds Publisher (Blackwell Proposal)

The Board discussed a proposal from Blackwell publishers that the IIS consider moving J.Labelled Compounds from the current publisher Wiley to Blackwell. CF noted that Blackwell publish very few Chemistry based journals. DH noted that in recent discussions with the current Editor of J.labelled Compounds, the Editor stated that his dealings with Wiley have been very positive. SL stated that that as Wiley would continue to hold the copyright for the old issues and Blackwell the copyright for all new issues, this would add a further complication. The Board concluded that there is no apparent advantage in switching publishers and that if there are concerns

about the journal, the journal advisory board is an appropriate mechanism to raise these with Wiley.

Action: KL to contact Blackwell informing them of the BoT's decision.

7. Website Update

Mike Marx provided the BoT with an update on progress on the new IIS website. He stated that the framework for the website is up, but that the data will have to be transferred by MM, which has meant that the original implementation date of September has been delayed until November. Going forward, the local Chapters will be responsible for updating their sections of the web page and that the Chapter BoR representatives are the most logical choice to carry out this role as they serve for a three-year term. At the request of the BoT, MM agreed to continue to serve as the IIS Webmaster, with responsibility in updating the International sections of the website. He also agreed to serve as the contact to send job postings. The website will also include a forum for discussions. The website will enable IIS members to create a user profile, which will be required to join the forum, but not to access the remainder of the site.

The Web site designer has been paid \$1500 so far, on half of the total and is inquiring about the remainder. The Board agreed that the remainder should be paid when the Web Site is fully on line and tested.

In response to a question from MM about invoicing advertisements in the Newsletter, SL stated that he would consult with Nicolini to work out a streamlined process, which will likely involve instructions on the invoice to remit payment to the Secretary, who will then update SL and Nicolini as per current practice.

8. IIS Elections

CF stated that he emailed the BoT, Dietrich Gantz's recommendations for future IIS elections. He stated that an Election Committee of 7 members needs to be appointed to oversee the elections, which should be made up of members from at least five different institutions of Chapters and no more than three can be from the current BoT. Furthermore the members should be active members by participation in the affairs of the society such as having served as officers at the International or local chapter level. CF also stated that one of the roles of the committee, in addition to conducting the election, will be to review nominations for election to the BoT, which ideally will come from the IIS membership at large and also in the event of a tie, would act as a tie breaker. CF stated that he would be sending the BoT a list of about 15 names, by December 1st, he is considering for nomination to the election committee and that he would welcome any suggestions from the members of

the Board. This committee will be in place by the 1st Q 2005, and the membership notified shortly afterward. A brief discussion as to whether the election could be carried out via electronic voting was held. At the suggestion of DD, it was agreed that the newly appointed election committee should further explore the possibilities of electronic voting.

9. AOB

- **D. Gantz student funding proposal**

SL stated that the IIS has supported a student in the past and that it should be possible to do so again. It was suggested that D. Gantz be contacted to submit a formal proposal to the BoT for approval.

Action: DH to Email D. Gantz requesting a detailed proposal for student support.

- **M. Marx Radio GMP group proposal**

MM presented a proposal that the BoT consider setting up a sub-committee to discuss GMP synthetic issues in Isotope synthesis. After a discussion, the Board agreed that while discussions among members at IIS meetings, such as the one held at the Boston meeting were very useful, a committee, with a IIS position paper as its ultimate goal, would not be appropriate due to the differing interpretation of the GMP regulations by different pharmaceutical companies.

At the suggestion of RH, who agreed that the IIS should facilitate discussions of GMP synthesis among interested members, MM agreed to send the BoT a detailed proposal outlining what the role and ultimate objective of the proposed committee would be.

- **S. Shulman PET Committee Proposal**

The Board discussed a proposal from S. Shulman that it consider setting up a committee to collect information from IIS members on their use and potential use of PET isotopes in drug development. During the discussion, several members of the Board noted that other societies exist which focus more clearly on PET, hence the Board concluded that the establishment of a formal committee or group on PET was not warranted.

Action: SL to contact S. Shulman to inform him of the BoT's decision.

- **Liability Insurance**

SL stated that the BoT should require US based chapters to purchase liability insurance when hosting local meetings. A policy covering the

current NE chapter meeting was taken out for a total cost of \$472.04. RH suggested if the Board is going to require the US chapters to take out insurance, the Board should be prepared to offer some practical assistance to meeting organizers on how to go about obtaining insurance. In response SL stated that he is prepared to offer assistance to anyone organizing a meeting as he has the current underwriters information.

- **Next BoT Teleconference**

The Board concluded by deciding the next teleconference should be held in February 2005 and will be co-ordinated by the 2005 President (CF).

David Hesk
IIS Executive Secretary